

The Corporation of the Municipality of Mississippi Mills

# **ACCESSIBILITY ADVISORY COMMITTEE AGENDA**

**Wednesday, January 15, 2020**

3:00 p.m.

Council Chambers, Municipal Office

**A. APPROVAL OF AGENDA**

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**C. APPROVAL OF MINUTES**

AAC Minutes dated November 20, 2019

Pages 2-4

**D. DELEGATIONS / PRESENTATIONS / TOURS**

**E. BUSINESS ARISING OUT OF MINUTES**

**F. ROUND TABLE**

**G. REPORTS**

1. Draft Annual Accessibility Report

Pages 5-8

**H. INFORMATION / CORRESPONDENCE - None**

**I. OTHER / NEW BUSINESS - None**

**J. MEETING ANNOUNCEMENTS**

February 12, 2020 at 3:00 p.m.

**K. ADJOURNMENT**

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Wednesday, November 19, 2019 at 3:00 p.m.** at the Municipal Office.

**PRESENT:**

Committee: Araina Clark  
Betty Preston  
Kristen Cavanagh-Ray  
Myrna Blair  
Claire Marson (arrived at 3:21 p.m.)  
Paul Crozier

Staff/Others: Jeanne Harfield, Acting Clerk  
Calvin Murphy, Recreation Manager

Regrets: Councillor Cynthia Guerard  
Jim Lowry

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Chairperson Betty Preston called the meeting to order at 3:09 p.m.

**A. APPROVAL OF AGENDA**

**Moved by Kristen Cavanagh-Ray**  
**Seconded by Myrna Blair**  
**THAT** the agenda be accepted as presented.

**CARRIED**

**B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

None

**C. APPROVAL OF MINUTES**

**Moved by Myrna Blair**  
**Seconded by Araina Clark**  
**THAT** the minutes dated September 18, 2019 be approved as presented.

**CARRIED**

**D. DELEGATIONS / PRESENTATIONS / TOURS**

None

**E. BUSINESS ARISING OUT OF MINUTES**

None

**F. ROUND TABLE**

None

**G. REPORTS**

1. Draft 5 Year Accessibility Plan

The Committee reviewed the draft 5 year plan and considered the report.

**Moved by Paul Crozier**

**Seconded by Kristen Cavanagh-ray**

**THAT** the Accessibility Advisory Committee recommends that Council approve the 5 Year Accessibility Plan.

**CARRIED**

2. Draft Annual Accessibility Report

The committee reviewed the annual accessibility report, the following issues were discussed: including more detail such as approximate costing and invisible barriers. The Clerk will bring forward a revised report for further consideration.

3. Almonte Curling Club – Accessibility Review Report

Calvin Murphy provided background into the genesis of the report and the reasoning for the Accessibility Review Report of the Almonte Curling Club. Mr. Murphy provided an overview of the three options put forward by the consultant to improve access to the ice surface. The Committee discussed potential grant opportunities.

**Moved by Claire Marston**

**Seconded by Myrna Blair**

**THAT** the Accessibility Advisory Committee receive the Almonte Curling Club – Accessibility Review Report as information;

**AND THAT** the Accessibility Advisory Committee endorse option 2 – Inclined Platform Lift as the preferred option;

**AND THAT** Kristen Cavanagh-Ray, Betty Preston, and Araina Clark research potential accessibility grants.

**CARRIED**

## **H. INFORMATION / CORRESPONDENCE**

1. Ontario Professional Planner Institute Presentation  
Re: Accessibility and Heritage
2. Government of Ontario  
Re: Webinar – Innovative Accessibility Projects

**I. OTHER/NEW BUSINESS**

None

**J. MEETING ANNOUNCEMENTS**

December 18, 2019 @ 3:00pm

**K. ADJOURNMENT**

**Moved by Araina Clark  
Seconded by Kristen Cavanagh-Ray  
THAT the meeting be adjourned.**

**CARRIED**

The meeting adjourned at 4:17 p.m.

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Jeanne Harfield, Acting Clerk  
Recording Secretary

## 2019 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

<b>ALMONTE DAYCARE CENTRE – 208 STATE STREET</b>						
<b>TYPE OF BARRIER</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>REMEDY</b>	<b>PRIORITY</b>	<b>ESTIMATED COMPLETION DATE</b>	<b>COMMENTS</b>
P	Almonte Daycare	No elevator to second floor	Install elevator	Low	Major renovation	If a child with disabilities attends the daycare their programming takes place on first floor
P	Almonte Daycare	Accessible Parking	Install more spaces	Medium	2025	No place to drop off persons with disabilities and parking is limited
P	Almonte Daycare - Washrooms	Doorways, sinks taps, counters, toilets	Lower counters upgrade fixtures, install accessible doors with push buttons and alarms	Medium	2025	If a child with disabilities attends they cannot reach the taps, or use facilities at ease, and no privacy.
A new daycare location at Holy Name of Mary opened in 2019 and is fully accessible. Any child requiring greater accessibility would be provided a spot at that location.						

<b>ROADS &amp; PUBLIC WORKS – 3131 OLD PERTH RD</b>						
<b>TYPE OF BARRIER</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>REMEDY</b>	<b>PRIORITY</b>	<b>ESTIMATED COMPLETION DATE</b>	<b>COMMENTS</b>
P	Municipal Garage - Washrooms	Not accessible	Renovation	Low	2022+	Pending Facility Needs Assessment
P	Municipal Garage - Entrance	Not accessible	Renovation	Low	2022+	Pending Facility Needs Assessment

## 2019 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

A	Sidewalks in Almonte and Pakenham	Sidewalks are uneven and not all sloped to accommodate passage by wheelchairs and strollers	Reconstruct sidewalks	High	Incorporated yearly	Each year there is a budget allocated to sidewalk repairs. The list of repairs is prioritized by Public Works Department.
P	Sidewalk on Little Bridge Street	Sidewalk too high off the road	Extend railing	Medium	2021-2022	Little Bridge Street sidewalk will likely be addressed when the downtown revitalization project is realized likely in 2021-2022

### PUBLIC LIBRARY – ALMONTE BRANCH – 155 HIGH ST

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Reception counter	Counter requires an overhang to accommodate a wheelchair	Move the counter wall	Low	2020-22	A new strategic plan for 2017-27 identifies a space needs assessment for the Almonte branch renovation including accessibility which will include a redesign of the service counter. Patrons using wheelchairs can approach the accessible low counter for exchange of materials. Desk will be reconfigured in 2020 to accommodate until renovation. Estimated cost-\$500.
P	Door leading into meeting area	Door is too narrow to accommodate wheelchair	Enlarge doorway	Low	2020-22	The door from the quiet room meets accessibility standards (greater than 32 inches). The other door will be widened when the Almonte Branch is

## 2019 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

						renovated in 2022. Estimated cost (if done outside of renovation) - \$3000.
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### ALMONTE OLD TOWN HALL – 14 BRIDGE STREET

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Sidewalks	Uneven, cracked	Need repair	Low	2025	Hard for someone in a wheel chair to maneuver. This will be addressed by Public Works during their annual budget for sidewalk repair.
P	Washrooms on first floor	Doors are not automated	Install power assist doors	Low	2020-2022	

### ALMONTE & DISTRICT COMMUNITY CENTRE – 182 BRIDGE STREET

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Access onto the Curling Rink Surface	No accessible access onto curling slab, 2 sets of steep stairs	Review options	Low	2022+	Complete a detailed review of accessible options (eg. stairlift, ramp, renovation) for access to curling rink. Options were presented to AAC for consideration. Will require approx. \$50,000 to complete

## 2019 ACCESSIBILITY ANNUAL REPORT - IDENTIFIED BARRIERS

<b>GEMMILL PARK – 182 BRIDGE STREET</b>						
<b>TYPE OF BARRIER</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>REMEDY</b>	<b>PRIORITY</b>	<b>ESTIMATED COMPLETION DATE</b>	<b>COMMENTS</b>
P	Gemmill Park parking lot	Access from parking lot to park has large gravel and is hard for wheelchairs and walkers	Pave a path or sidewalk to park entrance	Low	2022	

<b>MUNICIPAL BUILDING – 3131 OLD PERTH RD</b>						
<b>TYPE OF BARRIER</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>	<b>REMEDY</b>	<b>PRIORITY</b>	<b>ESTIMATED COMPLETION DATE</b>	<b>COMMENTS</b>
P	Public washrooms	Accessible washroom doors are not automated	Install automated doors	Low	2022	