



The Corporation of the Municipality of Mississippi Mills

Council Meeting #01-18

MINUTES

A regular meeting of Council was held on Tuesday, January 16, 2018 at 5:15 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor McLaughlin called the meeting to order at 5:18 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 01-18

Moved by Councillor Ferguson

Seconded by Councillor Watters

THAT Council enter into an in camera session at 5:18 p.m. re: proposed or pending acquisition or disposition of land for municipal purposes (*Municipal Act s. 239 2(c)*) - Stop Up and Close Portion of Municipal Road Allowance (PINs 05088-0149 and 05088-0148) and Update on Sale of Business Park Land Part Lot 15 Conc. 10.

CARRIED

Resolution No.02-18

Moved by Councillor Ferguson

Seconded by Councillor Watters

THAT Council return to regular session at 6:00 p.m.

CARRIED

Rise & Report

1. Stop Up and Close Portion of Municipal Road Allowance (PINs 05088-0149 and 05088-0148)

Staff direction was provided in camera.

2. Update on Sale of Business Park Land Part Lot 15 Conc 10

Staff direction was provided in camera.

Council resumed the in camera session to deal with the remaining item following Section O – Announcements.

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE**PRESENT:**

Mayor Shaun McLaughlin
Councillor John Edwards
Councillor Denzil Ferguson
Councillor Alex Gillis
Councillor Christa Lowry
Councillor Jill McCubbin
Councillor Amanda Pulker-Mok
Councillor Jane Torrance
Councillor Paul Watters
Councillor Val Wilkinson

ABSENT:

Councillor Duncan Abbott

Diane Smithson, CAO
Shawna Stone, Clerk (left at 8:14 pm)
Jennifer Russell, Acting Deputy Clerk (left at 8:14 pm)
Andrew Scanlan Dickie, Junior Planner (left at 6:30 pm)
Guy Bourgon, Director of Roads and Public Works (left at 6:58 pm)
Rhonda Whitmarsh, Treasurer (left at 8:15 pm)

E. APPROVAL OF AGENDA**Resolution No. 03-18**

Moved by Councillor Pulker-Mok

Seconded by Councillor Ferguson

THAT the agenda be approved as amended, with the deletion of the Notice of Motion from Councillor Lowry.

CARRIED

F. DISCLOSURE OF PECUNIARY INTEREST

[None]

G. APPROVAL OF MINUTES**Resolution No. 04-18**

Moved by Councillor Ferguson

Seconded by Councillor Lowry

THAT the Council Minutes dated December 19, 2018 be approved as presented.

CARRIED

H. PUBLIC MEETINGS

[None]

I. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

[None]

J. COMMITTEE OF THE WHOLE**Resolution No. 05-18****Moved by Councillor Edwards****Seconded by Councillor Gillis****THAT** Council resolve into Committee of the Whole, with Councillor Lowry in the Chair.**CARRIED****J.1 CONSENT ITEMS**

CAO Report – January 2018

Resolution No. 06-18**Moved by Councillor Watters****Seconded by Councillor Ferguson****THAT** the CAO report be received.**CARRIED**

Resignation of Chief Administrative Officer, Diane Smithson

Members commended the CAO on her achievements and commitment to the community over the last 20 years.

Resolution No. 07-18**Moved by Councillor Gillis****Seconded by Councillor Torrance****THAT** Council accept the resignation of the CAO, Diane Smithson, with regret.**CARRIED**

Advisory Committee Minutes

Resolution No. 08-18**Moved by Councillor Edwards****Seconded by Mayor McLaughlin****THAT** the minutes of the following committees be received:

- Gemmill Park – November 14, 2017
- Beautification – November 16, 2017

CARRIED

J.2 **STAFF REPORTS**

Planning and Development

- a. Zoning By-law Amendment – Orchard View, 219 Paterson Street

Resolution No. 09-18

Moved by Councillor Edwards

Seconded by Councillor Pulker-Mok

THAT Council approve the Zoning By-law Amendment to change the zoning of the property described as Concession 10, East ½ Part Lot 14, Plan 27R-10686, Part 2 from Community Facility Exception 3 (I-3) to Community Facility Exception X (I-X) to permit multiple semi-detached and townhouse dwellings to be used as retirement bungalow units.

CARRIED

Action: Director of Public Works to bring forward by-law to restrict parking on Paterson St.

Public Works

- b. Pre-Budgetary Approval – Panmure Road

Resolution No. 10-18

Moved by Councillor Gills

Seconded by Councillor Ferguson

THAT Council pre-commit \$43,500 from the 2019 budget for the repayment of resurfacing works to be completed by the City of Ottawa in 2018/2019 along Panmure Road;

AND THAT the Director of Roads and Public Works be authorized to enter into an agreement with the City of Ottawa for the completion of the resurfacing works on Panmure Road by the City of Ottawa in 2018/2019 with repayment by the Municipality of Mississippi Mills in 2019.

CARRIED

- c. Sale of Surplus Tank

Resolution No. 11-18

Moved by Councillor Gillis

Seconded by Councillor Wilkinson

THAT Council approve the sale of the surplus tank from the former Fire Department Vehicle to the Township of Beckwith for the amount of \$4,000 plus HST in as-is condition.

CARRIED

d. Comments to the County on the Ottawa Valley Recreation Trail Management Plan

Resolution No. 12-18**Moved by Councillor Pulker-Mok****Seconded by Councillor Edwards**

THAT the Director of Roads and Public Works' report on the Comments to the County on the Ottawa Valley Rail Trail Management Plan dated January 16, 2018, be received as information;

AND THAT the comments pertaining to the management plan be forwarded to the County of Lanark.

CARRIED**Resolution No. 13-18****Moved by Mayor McLaughlin****Seconded by Councillor McCubbin**

THAT the Director of Roads and Public Works be directed to obtain a second opinion on the jurisdiction section of the report.

DEFEATED**Finance and Administration**

e. 2018 Municipal Grants

Resolution No. 14-18**Moved by Councillor Pulker-Mok****Seconded by Councillor Edwards**

THAT Council approve the 2018 municipal grant allocations:

Applicant	Recommended Funding for 2018
North Lanark Agricultural Society	\$5,000
Neighbourhood Tomato Community Gardens	\$1,500
Mississippi Mills Bicycle Month	\$3,500
Almonte in Concert	\$1,750
Mississippi Valley Field Naturalists	\$1,500
Folkus	\$750
Clayton Recreation Association	\$5,000
Almonte Celfest Society	\$2,500
Naismith Basketball Association	\$3,300
North Lanark Highland Games	\$2,500
Union Hall Community Centre	\$1,700
Pakenham Civitan Club	\$1,500
TOTAL	\$30,500

CARRIED

f. Procurement By-law

The Treasurer to review and comment on the following in a follow up report:

- remove #4 under Section XII – Disposal of Surplus Assets
- pre-qualification vs invitational bidding
- irregularities vs non-compliant
- provision to advise Council of vendor/supplier poor performance
- Section IV – Supplier/Vendor Eligibility, can a bid be rejected if in litigation with the Municipality?

g. Delegated Authority for Restricted Acts During Lame Duck

Resolution No. 15-18**Moved by Councillor Edwards****Seconded by Councillor Ferguson**

THAT Council delegate authority to the CAO when a lame duck Council is in effect, pursuant to section 275 of the *Municipal Act, 2001*, to address matters as follows:

- The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal;
- The hiring or dismissal of any employee of the municipality; and
- Making any expenditure or incurring any other liability which exceeds \$50,000

AND THAT the CAO consult with the Municipal Solicitor and/or Treasurer, where appropriate, prior to exercising that delegated authority;

AND THAT the CAO advise Council in writing prior to exercising that delegated authority;

AND THAT the Delegation of Authority By-law be amended to include these provisions.

CARRIED

h. Award of Request for Proposal for Service Delivery Review of Recreation and Culture Department

Resolution No. 16-18**Moved by Councillor Pulker-Mok****Seconded by Councillor Gillis**

THAT Council award the Request for Proposal for a Service Delivery Review of the Recreation and Culture Department to Blackline Consulting in the amount of \$52,055 plus HST.

CARRIED

i. Hiring a Chief Administrative Officer

Resolution No. 17-18

Moved by Councillor Wilkinson

Seconded by Mayor McLaughlin

THAT Council authorize proceeding with Option 1 – retaining the services of a head hunting firm to assist with the hiring of a Chief Administrative Officer.

CARRIED

J. 3 **INFORMATION ITEMS**

• **Mayor's Report**

[None]

• **County Councillors' Report**

Highlights: Housing Corporation Redevelopment Project moving forward; update on The Situation Table.

• **Mississippi Valley Conservation Report**

[None]

• **Information List 01-18**

Resolution No. 18-18

Moved by Councillor Gillis

Seconded by Councillor Edwards

THAT Information List 01-18 be received.

CARRIED

• **Meeting Calendar**

January 2018

The CAO explained that notice will go out to advise of the format for the Community Official Plan drop-in session scheduled for January 30, 2018 from 1:00 pm to 8:00 pm at Almonte Old Town Hall. Residents can set up an appointment (15 minute time slot) by calling the main reception and will be asked to provide their name/address/general description of inquiry; a few time slots will be available for drop-in without appointment; drop-ins can be one-on-one or small groups if similar inquiry.

K. **RISE AND REPORT**

Resolution No. 19-18

Moved by Councillor Edwards

Seconded by Councillor Watters

THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

Resolution No. 20-18

Moved by Councillor Gillis

Seconded by Councillor Lowry

THAT the recommendations of the Committee of the Whole for the meeting of January 16, 2018 be adopted as resolutions of Council.

CARRIED

L. BY-LAWS**Resolution No. 21-19**

Moved by Councillor Ferguson

Seconded by Councillor Lowry

THAT By-law 18-01 to 18-07 inclusive be taken as read, passed, signed and sealed in Open Council.

CARRIED

By-law 18-01

Resolution No. 22-19

THAT By-law 18-01, being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2018.

CARRIED

By-law 18-02

Resolution No. 23-19

THAT By-law 18-02, being a by-law to provide for an interim tax levy in 2018.

CARRIED

By-law 18-03

Resolution No. 24-19

THAT By-law 18-03, being a by-law to establish remuneration for members of Council of the Corporation of the Municipality of Mississippi Mills.

CARRIED

By-law 18-04

Resolution No. 25-19

THAT By-law 18-04, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act').

CARRIED

By-law 18-05

Resolution No. 26-19

THAT By-law 18-05, being a by-law to remove certain lands from the Part Lot Control Provisions of the Planning Act, R.S.O. 1990, Chapter P. 13 (the 'Act').

CARRIED

By-law 18-06

Resolution No. 27-19

THAT By-law 18-06, being a by-law to authorize the signing of a Transfer Payment Agreement between the Corporation of the Municipality of Mississippi Mills and Her Majesty the Queen in Right of Ontario Canada as represented by the Minister of Transportation for the Province of Ontario for receipt of funding under the Ontario Municipal Commuter Cycling Program (OMCC).

CARRIED

By-law 18-07

Resolution No. 28-19

THAT By-law 18-07, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

CARRIED

M. OTHER/NEW BUSINESS

1. Appointment to the Mississippi Valley Conservation Authority

Resolution No. 29-19

Moved by Councillor Torrance

Seconded by Councillor Ferguson

THAT Councillors Gillis and Abbott be appointed to the Mississippi Valley Conservation Authority for one year, ending November 30, 2018.

CARRIED

2. Appointment to Lanark County Municipal Trails Corporation

Resolution No. 30-19

Moved by Councillor Torrance

Seconded by Councillor Edwards

THAT Councillor Wilkinson be nominated to sit on the Lanark County Municipal Trails Corporation.

CARRIED

N. NOTICE OF MOTION

[None]

O. ANNOUNCEMENTS AND INVITATIONS

Council recessed at 8:14 p.m. and reconvened at 8:21 p.m.

[B.] CONTINUATION: CONSIDERATION OF A CLOSED SESSION**Resolution No. 31-18****Moved by Councillor Ferguson****Seconded by Councillor Watters**

THAT Council enter into an in camera session at 8:21 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*) - Interim/Acting CAO.

CARRIED**Resolution No. 32-18****Moved by Councillor Ferguson****Seconded by Councillor Lowry**

THAT Council return to regular session at 8:35 p.m.

CARRIED**Rise & Report****3. Interim/Acting CAO****Resolution No. 33-18****Moved by Councillor Wilkinson****Seconded by Councillor Ferguson**

THAT Council appoint Shawna Stone, Clerk, as Interim/Acting CAO at Step 3 of the respective pay scale effective March 5, 2018.

CARRIED**P. CONFIRMATORY BY-LAW**

By-law 18-08

Resolution No. 34-19**Moved by Councillor Torrance****Seconded by Councillor Lowry**

THAT By-law 18-08, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 16th day of January 2018, be read, passed, signed and sealed in Open Council this 16th day of January 2018.

CARRIED

Q. ADJOURNMENT

Resolution No. 35-19

Moved by Councillor Watters

Seconded by Councillor Torrance

THAT the meeting be adjourned at 8:37 p.m.

CARRIED

Shaun McLaughlin
MAYOR

Shawna Stone
CLERK