

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS  
COMMITTEE OF ADJUSTMENT  
MINUTES**

**Wednesday, September 19, 2018, at 5:30 P.M.**

**Council Chambers, Municipal Office, 3131 Old Perth Rd., Almonte**

**PRESENT:** Patricia McCann-MacMillan (Chair)  
Stacey Blair

**ABSENT:** Christa Lowry (with regrets)

**APPLICANTS/PUBLIC:** A-19-18: None

**STAFF:** Andrew Scanlan Dickie, Junior Planner, Recording Secretary

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Planner called the meeting to order at 5:32 p.m.

**A. APPROVAL OF AGENDA**

Moved by Stacey Blair

Seconded by Patricia McCann-MacMillan

**CARRIED**

**B. DISCLOSURE OF PECUNIARY INTEREST**

None

**C. APPROVAL OF MINUTES**

**1. August 15<sup>th</sup>, 2018 PUBLIC MEETING**

Moved by Patricia McCann-MacMillan

Seconded by Stacey Blair

**THAT the Minutes be accepted.**

**CARRIED**

**D. NEW BUSINESS**

None.

**E. HEARINGS:**

**1. Application A-19-18**

**Owner/Applicant:** 1259121 Ontario Inc. (Wilson Bassile)

**Address:** 9 Houston Drive

**Legal Description:** Con 10, Pt Lot 15, Plan 27R-5538, Pt 3

**Ward:** Almonte

**Zoning:** Highway Commercial Exception 1 (C3-1)

The applicant requested relief from the interior side yard setback within the Highway Commercial Exception 1 (C3-1) Zone from 3m (9.8ft) to 2.2m (7.2ft) to legally permit the expansion of a commercial building on an irregularly shaped lot. The first floor of the expansion would increase floor area for an existing business whereas the second floor would be used as office space.

The Chair asked the Planner if any comments or issues had been received since producing the report. The Planner noted no issues were communicated to the Department, nor did the Department of Roads & Public Works express concern. The applicant would still require Site Plan Control approval, which would reveal any issues regarding specific design details.

Without further discussion, the Committee took to a vote and passed the following motion:

**THAT the Municipality of Mississippi Mills Committee of Adjustment approves the Minor Variance for the land legally described as Concession 10, Part Lot 15, Plan 27R-5538, Part 3, Almonte Ward, Municipality of Mississippi Mills, municipally known as 9 Houston Drive, to reduce the side yard setback within the Highway Commercial Exception 1 (C3-1) Zone from 3m (9.8ft) to 2.2m (7.2ft) to legally permit the expansion of a commercial building on an irregularly shaped lot, subject to the following conditions:**

- 1. That the Minor Variance is approved based on the plans submitted;**
- 2. That the Owner enter into Site Plan Control as required by the Municipality Mississippi Mills' By-law #15-60; and**
- 3. That the owner obtains all required building permits.**

**CARRIED**

**F. OTHER BUSINESS**

None

**G. ANNOUNCEMENTS**

None.

**H. ADJOURNMENT**

**Moved by Patricia McCann-MacMillan**

**Seconded by Stacey Blair**

**THAT the meeting be adjourned at 5:37 p.m. as there is no further business before the Committee.**

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Andrew Scanlan Dickie, Recording Secretary