

**EMPLOYMENT OPPORTUNITY
SUPPLY COOK
POSTING 2026-11**

The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the province's, and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

Reporting directly to the Manager of Childcare Services, the Supply Cook is responsible for the implementation of the meal plan that includes the provision of nutritious snacks and meals for children of various ages. The Supply Cook is responsible for complying with the Childcare and Early Years Act and all regulations as stipulated by the Health Unit. Preparation of food and transportation between childcare locations may be required on occasion.

**This C.U.P.E. position is Casual (on an as needed basis)
Potential of moving to permanent full-time in September
Hourly Rate: \$26.13 to \$29.38**

The ideal candidate will possess:

- ✓ Chef diploma/certificate, Red Seal would be considered an asset
- ✓ Valid Food handlers' certificate
- ✓ Standard first Aid/CPR C or willing to obtain
- ✓ Current Police Vulnerable Sector Check
- ✓ Experience working in group settings for young children is an asset
- ✓ Experience with special diets and preparing vegetarian meals would be an asset
- ✓ Good organizational and interpersonal skills

The Municipality of Mississippi Mills offers:

- OMERS Pension
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at [Jobs | Mississippi Mills](#)

We invite qualified candidates to submit a detailed resume and cover letter in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on April 30, 2026**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

The Municipality of Mississippi Mills believes that our employees are our greatest strength. We strive to create a culture where all staff feel that they are part of an inclusive environment where differences in thought, perspective, and experience are valued, diversity is celebrated and all persons are treated with dignity and respect. We welcome applications from all underrepresented groups.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.

The Municipality of Mississippi Mills is an equal opportunity employer. If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you. All information received relating to requests for accommodation will be addressed confidentially.