

The Corporation of the Municipality of Mississippi Mills

Parks & Recreation Advisory Committee

AGENDA

**Wednesday August 14, 2019
3:00pm**

Municipal Office – Council Chambers

- A. APPROVAL OF AGENDA**
- B. DISCLOSURE OF PECUNIARY INTEREST**
- C. DELEGATIONS/PRESENTATIONS**
- D. APPROVAL OF MINUTES; June 25, 2019..... page 1**
- E. BUSINESS ARISING OUT OF MINUTES**
 - 1. Grass cutting & grounds maintenance locations page 5
 - 2. Pakenham Trail..... page 7
- F. ROUND TABLE**
- G. REPORTS**
- H. INFORMATION/CORRESPONDENCE**
 - 1. Jane Young letter..... page 8
 - 2. Terry Goodyear letter..... page 9
- I. OTHER NEW BUSINESS**
- J. MEETING ANNOUNCEMENTS**
 - Tuesday September 24
- K. ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
PARKS & RECREATION ADVISORY COMMITTEE

June 25, 2019

3:00 P.m.

Municipal Office - Council Chambers

PRESENT: Rick Lotan (Chairperson)
Councillor Dalgity
Scott Newton
Terry Ainsworth
Sherryl Smith

STAFF/OTHERS: Calvin Murphy- Recreation Manager
Bonnie Ostrom, Recording Secretary

REGRETS: Councillor Gerard, Denny O'Connell, Christine Anderson

Chairperson Rick Lotan called the meeting to order at 3:05 p.m.

A. APPROVAL OF AGENDA

Moved by Scott Newton

Seconded by Councillor Dalgity

THAT the June 25, 2019 agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS/PRESENTATIONS/TOURS

- Jeff Mills- Pakenham Trail Working Group Presentation

It was confirmed that Resolution No. 574-17 stated;

“Moved by Mayor McLaughlin

Seconded by Councillor McCubbin

THAT Council support a working group, with Jeff Mills as the lead, to develop a plan for a trail system in and around the hamlet of Pakenham.”

Jeff Mills provided an overview of the progress of the working group, those involved, the proposed route, accessibility factors, and the final request and next

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steps to the Parks and Recreation Advisory Committee. Mr. Mills indicated that the working group proposes a non-motorized loop through Pakenham and that the trail be called the “Margi Argue Trail”.

Moved by Councillor Dalgity

Seconded by Scott Newton

THAT The Parks and Recreation Advisory Committee receives this presentation as information.

CARRIED

ACTION: working group and Bridging Generation reports to be shared with the Parks and Recreation Advisory Committee.

2. Advisory Committee training- Shawna Stone

- Shawna Stone- Municipal Clerk provided Advisory Committee training to the Committee members and answered all questions posed by the members during their presentation. The Clerk’s office will circulate in the near future the final reference guide for committees.

D. APPROVAL OF MINUTES – May 28, 2019

Moved by Sherryl Smith

Seconded by Councillor Dalgity

THAT the May 28, 2019 Parks & Recreation Advisory Committee minutes be accepted as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

1. Review of Park Tour Notes (May 7, 2019)

The Recreation Manager went through the park lists and identified the items that are regular maintenance issues such as whip snipping, grass cutting etc. Some items were noted as budget 2020 items: fence repairs, removal of dead trees, basketball court at Gemmill Park, shelters near splash pad etc. Possible grants can be looked at for other items such as the upgrade to the Almonte arena upper hall kitchen/bar area.

Sherryl Smith confirmed the Pakenham Horticultural Society organized a working group clean- up day which included volunteers for RBC Pakenham on June 5 at the 5 Span Bridge Park. All items with the exception of the revamp of the 1901 sign were completed.

2. Cyclorace

Members reviewed the proposed route given by the Ottawa Cyclorace group.

Moved by Sherry Smith

Seconded by Scott Newton

THAT the Parks and Recreation Advisory Committee recommends that the proposed route should stay on the wooded trails, up the roadway to the main entrance only.

AND FURTHERMORE THAT the group be required to pay a damage deposit prior to their event.

CARRIED

3. Park boundaries inquiry; Snedden Casey, Wylie St Park, Fred Miller Park

Snedden Casey – urban forest/ benches/ paths behind diamond was noted on the park tour. Sherryl Smith offered to reach out to the Tree Committee and the Mills Community Support to discuss a plan.

Since the parks do not have survey markers it was confirmed that anyone wanting to plant trees in parks review their requests with the Recreation Manger at a site visit.

F. ROUND TABLE

It was noted that there has been a lot of vandalism in Almonte area that Parks & Recreation staff have had to deal with;

- MacGregor Park ball diamond – vehicles on ball diamond
- Gemmill Park washrooms by the splash pad were broken into, damage to the soffit, broken change table

Update on the water issues in the bowl at Gemmill Park, rock and sod have been installed, staff are watering sod ready for Canada Day and Celfest.

G. REPORTS - None

H. INFORMATION/CORRESPONDENCE- None

I. OTHER/NEW BUSINESS

J. MEETING ANNOUNCEMENTS :

Next meeting: Wednesday August 14 at 3:00 p.m in Council Chambers.

K. ADJOURNMENT

Moved by Councillor Dalgity

Seconded by Terry Ainsworth

THAT the June 25, 2019 Parks & Recreation Advisory Committee meeting be adjourned at 4:54p.m.

CARRIED

Bonnie Ostrom, Recording Secretary

GRASS CUTTING AND GROUNDS MAINTENANCE

LOCATIONS 2019

1	Grass cutting and/or grounds maintenance of the Methodist Cemetery (Ramsay Ward) as described in Schedule 'A' (Specifications).
2	Grass cutting and/or grounds maintenance of the Houston Cemetery (Ramsay Ward) as described in Schedule 'A' (Specifications).
3	Grass cutting and/or grounds maintenance of the Mississippi Mills Administration Building (Ramsay Ward) as described in Schedule 'A' (Specifications).
4	Grass cutting and/or grounds maintenance of the Clayton-Taylor Lake Access Point (Ramsay Ward) as described in Schedule 'A' (Specifications).
5	Grass cutting and/or grounds maintenance of the property at the Almonte Public Library (Almonte Ward) as described in Schedule 'A' (Specifications).
6	Grass cutting and/or grounds maintenance of the property along the Canadian Pacific Railway (Almonte Ward) as described in Schedule 'A' (Specifications).
7	Grass cutting and/or grounds maintenance of the property on Coleman Island (Almonte Ward) as described in Schedule 'A' (Specifications).
8	Grass cutting and/or grounds maintenance of the Clayton Wesleyan Methodist Cemetery (Ramsay Ward) as described in Schedule 'A' (Specifications).
9	Grass cutting and/or grounds maintenance of the property on Harold Street (Almonte Ward) as described in Schedule 'A' (Specifications).
10	Grass cutting and/or grounds maintenance of the property in Munro Meadows (Ramsay Ward) as described in Schedule 'A' (Specifications).
11	Grass cutting and/or grounds maintenance of the Pakenham Public Works Facility (Pakenham Ward) as described in Schedule 'A' (Specifications).
12	Grass cutting and/or grounds maintenance of the property on the intersection of Perth Road and Highway 29 as described in Schedule "A" (Specifications).
13	Grass cutting and/or grounds maintenance of the property on both sides of Ottawa Street from Sadler Drive to the Roundabout as described in Schedule "A"

	(Specifications)
14	Grass cutting and/or grounds maintenance of the drainage ditch on Finner Court Cul-de-sac as described in Schedule "A". (Specifications)
15	Grass cutting and/or grounds maintenance of the ditch between the road and sidewalk along the side of Shoppers Drug Mart from Ottawa St along Sadler St to the new subdivision as described in Schedule "A". (Specifications)
16	Grass cutting and/or grounds maintenance in Mill Run Subdivision (Almonte Ward) as described in Schedule "A" (Specifications).
17	Hourly rates for grounds maintenance for occasional Property Standards Maintenance issues.

Suggested Next Steps for the Municipality of Mississippi Mills

- Incorporate this trail into the Parks and Rec Department's work plan as the municipality's next trail development project and work in collaboration with our working group.
- Approve the trail route and name
- Follow up with a formal usage agreement with St. Andrew's United Church
- Survey the parts–
 - along the river from the bridge to the upper falls
 - behind the cemetery,
 - where Fred Miller Park borders the OVRT
- Ear mark funding from the Parks and Rec trail development account
- Help develop a concept drawing/routing map

Dear Calvin

I would ask you share this with your parks and recreation committee.

I would like to thank the town for the monies provided through their grant system to beautify the parks. Our grant is being used to purchase perennials for the garden in Don Maynard Park. Last year people donated cash and we bought perennials so this year we will add to existing planting. The grant from last year we used to trim evergreens at entrance . Jamie Baldwin graciously charged us only the amount of the grant money although his price should have been significantly more.

Gloria Leonard's friends also added a very beautiful hand crafted solar lantern .

I would like to also thank the town for watering the garden when necessary .

Last week I drove around to various parks and looked for one thing.... benches. Granted some parks had older models that would likely not be what town would want now. I understand these approved benches are 2500.00.

We are very close to two retirement homes. How nice it would be for seniors to take a short walk and then have a beautiful park to sit and rest before returning. Would the retirement homes help with the costs if presented to them as an option for their residents ?

The composition of our neighbourhood is changing with more and more young families moving into the area. This park is now being used more and deserves a bench or ideally two.

I understand resources are limited and many of these benches are likely paid for by development fees from builders and we do not have that advantage.

I know individuals are requested to fund raise for benches but the price is so high it would take a very long time. Even if the town would pay half the cost it would be helpful .

The town has preserved a green space that is very beautiful and if full enjoyment is to be had by citizens a place to rest and enjoy the surroundings would be helpful.

Respectfully

Jane Young

Sent from my iPhone

Mr. Calvin Murphy

June 26, 2019

Director, Parks and Recreation

Mississippi Mills

Dear Mr. Murphy

As requested by you during our recent telephone conversation, and on behalf of numerous dog owners in the Riverfront Estates Development, I am writing you and Council to request consideration and approval of an off-leash enclosed dog exercise park at your next council meeting in August.

Information from the Mississippi Mills bylaw enforcement staff confirm that there are a large number of dog licences issued, many of which are in the Riverfront Estates Development area adjacent and east of the Mississippi River between Spring Street and Patterson Road. Informal discussions with many dog owners in this area are strongly supportive of this request.

Currently, the central multi-use park with children's play structures and the walking path with river access/dock adjacent to the river are used for on-leash dog exercise and dog waste disposal. It should be noted that the waste containers are only

available between May and October whereas owners and dogs use these parks 365 days a year and most owners walk dogs at least twice a day.

Based on my experience in many towns and cities across Canada, I would suggest serious consideration of the following to achieve well behaved pets and owners.

- A fenced in area similar in size to the recently mowed area along the river behind the location of the banks of Post Office boxes between Jack Dalgity and Merrithew.
- Owner and dog access gates or passage ways at both ends of the enclosure and a wider gate at one end if municipal staff are able to mow grass with municipal equipment already used to mow adjacent park areas.
- Provision of a barrel with lid and doggy bag dispenser for pick up of excrement by owners as is currently done in other areas. Lids are preferred to keep out rain , snow and insects.
- No access from the fenced area to the river.
- While most owners walk dogs to the parks, provision of perhaps 6 angle parking spots to avoid parking along Spring Street. Parking slots similar to the parking available at the central park would be appreciated in any approved plan.

- Funding for purchase and installation of a chain link fence could be done through a portion of the current licencing fees for dogs or supported through contributions from local businesses (Home Hardware, Veterinary Clinics, dog Grooming) and pet owners.

Finally, area pet owners stand ready to meet with you or council to discuss this proposal further. We believe an off leash dog park can be an added benefit to the entire community . Better adjusted animals, separation of dog areas from public parks and children's play areas, and reduced complaints from non pet owners all contribute to a healthier, happier community.

Yours truly,

Terry Goodyear 

862 Jack Dalgity St

Almonte On K0A1A0

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