



EMPLOYMENT OPPORTUNITY
MISSISSIPPI MILLS ROADS & PUBLIC WORKS
PERMANENT FULL-TIME EQUIPMENT OPERATOR

The Municipality of Mississippi Mills is located a short drive west of the Nation's Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the province's, and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

Reporting directly to the Operations Manager, the Equipment Operator will be responsible for the operation and maintenance of equipment as necessary to carry out the functions of the Roads and Public Works Department. Direction and performance of manual labour may also be required as needed to ensure the efficient operations of the department.

We currently have a Permanent Full-time position available (40 hours per week):

*Salary Range \$26.02 to \$29.42 to commensurate with experience
(2025 rates are effective April 1st)*

The ideal candidate will possess:

- ✓ High School Graduate (Grade 12).
- ✓ Minimum of three years experience relevant to key responsibilities.
- ✓ Valid Class DZ driver's license, with the ability to obtain Class AZ license should it be required.
- ✓ Experience operating heavy equipment
- ✓ Mechanical aptitude
- ✓ Good oral communications skills.
- ✓ Good public relations skills.
- ✓ Ability to work with minimal supervision.

The Municipality of Mississippi Mills offers:

- OMERS Pension
- 100% Employer Paid Benefit Plan
- Paid Vacation and Sick Leave Benefits
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at [Jobs | Mississippi Mills](#)

We invite qualified candidates to submit a detailed **resumé and cover letter** in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on February 28, 2025**.

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

The Municipality of Mississippi Mills believes that our employees are our greatest strength. We strive to create a culture where all staff feel that they are part of an inclusive environment where differences in thought, perspective, and experience are valued, diversity is celebrated, and all persons are treated with dignity and respect. We welcome applications from all underrepresented groups.

If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we can assist you.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.