



## The Corporation of the Municipality of Mississippi Mills

### Council Meeting #04-20

#### MINUTES

A regular meeting of Council was held on Tuesday, February 4, 2020 at 5:45 p.m. in the Council Chambers.

#### A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:44 p.m.

#### B. CONSIDERATION OF A CLOSED SESSION

##### **Resolution No. 029-20**

**Moved by Councillor Ferguson**

**Seconded by Deputy Mayor Minnille**

**THAT** Council enter into an in camera session at 5:45 p.m. re: personal matters about an identifiable individual, including municipal or local board employees  
(*Municipal Act s. 239 2(b)*)

**CARRIED**

##### **Resolution No. 030-20**

**Moved by Councillor**

**Seconded by Councillor**

**THAT** Council return to regular session at 6:03 p.m.

**CARRIED**

#### Rise and Report

1. Community Official Plan Appeal Strategy

This matter was not considered.

2. HR Matter

##### **Resolution No. 031-20**

**Moved by Councillor Dalgity**

**Seconded by Councillor Holmes**

**THAT** Council appoint Jeanne Harfield as Clerk of the Municipality of Mississippi Mills effective February 4, 2020.

**CARRIED**

#### C. O CANADA

The Council meeting was opened with the singing of O Canada.

**D. MOMENT OF SILENT MEDITATION**

Council observed a moment of silent meditation.

**E. ATTENDANCE****PRESENT:**

Mayor Christa Lowry  
Deputy Mayor Rickey Minnille  
Councillor John Dalgity  
Councillor Denzil Ferguson  
Councillor Cynthia Guerard  
Councillor Bev Holmes  
Councillor Janet Maydan (left at 7:03 pm returned at 7:10 pm)  
Ken Kelly, Chief Administrative Officer  
Jeanne Harfield, Acting Clerk  
Guy Bourgon, Director of Roads and Public Works  
Rhonda Whitmarsh, Treasurer  
Cory Smith, Public Works Technologist

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**ABSENT:****F. APPROVAL OF AGENDA****Resolution No. 032-20**

**Moved by Councillor Ferguson**

**Seconded by Councillor Maydan**

**THAT** the agenda be approved as presented.

**CARRIED**

**G. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Dalgity Declared a Pecuniary interest re: Item K.1.B(5) - Finance and Administration Report – Professional Fees as 100% Benefit and By-law No. 20-011 as his daughter is employed by the Almonte Daycare.

**H. APPROVAL OF MINUTES****Resolution No. 033-20**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the Council Minutes January 28, 2020 be approved as presented.

**CARRIED**

**I. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

1. Austin Shih, Parsons Engineering  
Re: Ottawa Street Intersections Technical Report

Mr. Shih presented the Ottawa Street Traffic and Safety Review highlighting: key priorities; data collection; analysis of results; filed observations; recommendations and advanced pedestrian phases. Members posed questions to Mr. Shih including: programming of signalization; traffic and pedestrian peak hours; pedestrian safety; restrictions on turning right on red lights; crossing guard guides; STEO information on student transportation and time periods for restrictions.

**Resolution No. 034-20****Moved by Councillor Ferguson****Seconded by Councillor Maydan****THAT** the Deputation by Austin Shih, Parsons Engineering re: Ottawa Street Intersections Technical Report be received for information.**CARRIED****J. PUBLIC MEETINGS – [None]****K. COMMITTEE OF THE WHOLE REPORT**

1. Committee of the Whole Report – January 28, 2020

**Resolution No. 035-20****Moved by Councillor Guerard****Seconded by Councillor Dalgity****THAT** the January 28, 2020 Committee of the Whole report be adopted as presented;**AND THAT** Items B.4 – 2020 Budget, B.5 Professional Fess as 100% Benefit, and B.7 Award of website RFP.**CARRIED****A. Consent Reports:****Resolution No. 036-20****THAT** the following consent reports from the January 28, 2020 Committee of the Whole meeting be received as information:

- CAO Report – January 2020
- 2019 FOI Summary Report
- Accessibility Advisory Committee Minutes – January 15, 2020
- Committee of Adjustment Minutes – January 15, 2020.”

**CARRIED**

**B. Staff Reports:**

1. Fire Department Report - Volunteer Firefighter Remuneration Criteria

**Resolution No. 037-20**

**THAT** Council pass a resolution to accept Fire Department Remuneration Policy 001-2020.

**CARRIED**

2. Recreation and Culture Report - Road Closure Request Fatman Productions Services

**Resolution No. 038-20**

**THAT** Council approve intermittent traffic stoppages on Ski Hill Road and Carbine Rd on Thursday February 13th and Friday February 14th between the hours of 6:00AM and 6:00PM;

**AND THAT** Council approve intermittent traffic stoppages on Carbine Rd on Thursday February 27th between the hours of 6:00AM and 6:00PM;

**AND THAT** Council authorize Staff to approve minor changes to the road closures as long as any changes are within the parameter of the dates provided and that proper notification is given.

**CARRIED**

3. Roads and Public Works Report - 2020 Wild Parsnip Management Plan

**Resolution No. 039-20**

**THAT** Council receive the 2020 Wild Parsnip Management Program as outlined in the Environmental Compliance Coordinator's Report dated January 28, 2020, as information;

**AND THAT** Council direct staff to participate in the joint tender being issued by the County of Lanark for roadside weed spraying;

**AND THAT** Council Direct Staff to include information on the follow-up report regarding the continued pilot Pollinator seed project, three components of the Mayor's Pledge, an Integrative Vegetative Management Plan, and information from Lanark County's management program.

**CARRIED**

4. Finance and Administration Report – 2020 Budget

**Resolution No. 040-20**

**Moved by Dalgity**

**Seconded by Holmes**

**THAT** Council approve the 2020 budget as amended.

**CARRIED 6-1**

Councillor Guerard Requested a Recorded Vote:

Yays: Mayor Lowry, Deputy Mayor Minnille, Councillors Dalgity, Ferguson, Holmes, and Maydan

Nays: Councillor Guerard

Councillor Dalgity did not participate in the following vote and left the room.

5. Finance and Administration Report – Professional Fees as 100% Benefit  
**Resolution No. 041-20**  
**Moved by Deputy Mayor Minnille**  
**Seconded by Councillor Guerard**  
**THAT** Council that By-law 01-21 be amended to pay 100% of the professional fees for all staff.

**CARRIED**

6. Finance and Administration Report – Municipal Drainage Works  
**Resolution No. 042-20**  
**THAT** Council direct staff to obtain quotes and appoint a Drainage Engineer under Section 78 of the Drainage Act to do the following:
- a) Inspect the problem areas, prepare a solution that is cost effective;
  - b) Present a report for the consideration of Council and affected land owners with cost estimates to improve; and
  - c) That the Engineer follow requests of the Drainage Act and guides Municipality through the steps to complete the improvements.

**CARRIED**

7. Finance and Administration Report - Award of Request for Proposal for Redesign of Municipal Website  
**Resolution No. 043-20**  
**Moved by Councillor Maydan**  
**Seconded by Councillor Dalgity**  
**THAT** Council award the Request for Proposal for the redesign of the Municipal website to eSolutions.

**CARRIED**

C. Information Items

Info List 02-20 Item #6

**Resolution No. 044-20**

**THAT** Council receive the information from the Ministry of Agriculture, Food and Rural Affairs regarding information and public consultation about proposed changes to the *Drainage Act*;

**AND THAT** Council direct the Agriculture Advisory Committee to review and provide comment to the Ministry.

**CARRIED**

**L. BY-LAWS**

**Resolution No. 045-20**

**Moved by Councillor Dalgity**

**Seconded by Councillor Maydan**

**THAT** By-laws 20-010 and 20-012 be taken as read, passed, signed and sealed in Open Council

**CARRIED**

By-Law 20-010

**Resolution No.046-20**

**THAT** By-law 20-010, being a by-law to appoint a Municipal Clerk.

**CARRIED**

By-law 20-012

**Resolution No. 047-20**

**THAT** By-law 20-012, being a by-law to amend By-law No. 19-124 regarding daycare fees.

Councillor Dalgity declared a pecuniary interest on the following matter and did not participate in the vote as his daughter is employed by the Almonte Daycare.

By-law 20-011

**Resolution No. 048-20**

**Moved by Councillor Ferguson**

**Seconded by Councillor Holmes**

**THAT** By-law 20-011, being a by-law to amend by-law No. 01-21 Employee Benefits (professional fees).

**CARRIED**

**M. ANNOUNCEMENTS AND INVITATIONS**

**N. CONFIRMATORY BY-LAW**

**Resolution No. 049-20**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** By-law 20-012 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 4<sup>th</sup> day of February, be read, passed, signed and sealed in Open Council this 4<sup>th</sup> day of February, 2020.

**CARRIED**

**O. ADJOURNMENT**

**Resolution No. 050-20**

**Moved by Councillor Holmes**

**Seconded by Councillor Guerard**

**THAT** the meeting be adjourned at 7:16 p.m.

**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK