

Schedule “A” to By-Law 24-091

2025 FEES AND CHARGES

Administration	3
Public Works (all fees plus applicable HST)	5
Fire (all rates subject to HST)	6
Police	6
Planning and Development Fees	7
Building Fees and Charges	13
Childcare	16
Almonte Old Town Hall	17
Recreation	19
Community and Economic Development	22

Administration	
Affidavits	
Commissioning of Oaths	\$16.50
General	
Copies – paper or digital (up to a maximum 11” x 17” size, larger sizes charged as may be required by outsourcing) (per page)	\$0.28
Community Maps (each)	\$5.89
Municipal Pins (each)	\$2.20
NSF Charges (applicable for all Municipal Fees and Charges)	\$33.00
Tax Certificate	\$55.00
Water Certificate	\$55.00
Tax Statement reprint	\$15.00
Municipal Office Room Rental – business hours	\$27.50
Municipal Office Room Rental – outside business hours	\$27.50 + staff hours each at \$27.50
Retail Holiday Business Act Exemption Application Fee	\$110.00
Election Signs Removal Fee	\$27.50
Processing fee for eligible online payments made by credit card	2.4%
Access to Information (FOI) (fees regulated by Province)	
Application Fee	\$5.00
Record preparation and search time (per ¼ hour)	\$7.50
Photocopies	\$0.20
Computer programming time (per 1/4 hour)	\$15.00

Portable digital storage	\$10.00
Other fees charge (e.g., courier costs)	As invoiced
Deposit for fees estimated over \$100	50%
Vital Statistics	
Burial Permits	\$11.00
Marriage License	\$150.00
Civil Marriage Ceremony – after hours at Municipal office or offsite	\$416.00
Cancellation of ceremony booking Non-refundable service fee	\$104.00
Licensing	
Liquor License Board of Ontario – Municipal Clearance	\$38.50
Mobile Canteen – License	\$825.00
Mobile Canteen – Transfer	\$55.00
Mobile Canteen – Special Occasion (maximum 3 days)	\$110.00
Seasonal Stand – License	\$825.00
Seasonal Stand – Transfer	\$55.00
Refreshment Cart – License	\$412.50
Refreshment Cart – Transfer	\$55.00
Refreshment Cart – Special Event (maximum 3 days)	\$55.00
Seasonal Produce / Farm Produce Stand – License	\$330.00
Seasonal Produce / Farm Produce Stand – Each Additional License	\$55.00
Seasonal Produce / Farm Produce Stand – Transfer	\$55.00
Taxi – Operator License	\$110.00
Taxi – Vehicle License	\$110.00
Taxi – Driver License	\$55.00
Taxi – License Transfer	\$11.00
Taxi – License Plate Replacement	\$16.50
Lottery (Fees regulated by AGCO) – Bingo (per event)	3% of prize value
Lottery (Fees regulated by AGCO) – Raffle (per event)	3% of prize value
Lottery (Fees regulated by AGCO) – Nevada (per box)	3% of prize value
Canine Control	
Dog Tags – Spayed / Neutered	\$22.00
Dog Tags – Not Spayed / Neutered	\$33.00
Dog Tags – Microchip (proof required)	\$16.50
Replacement Dog Tag	\$5.50
Kennel License (Tags for each dog will be provided at no additional cost)	\$110.00
Service Dogs	\$0.00
Impound Fee	\$110.00