

# 2026 MUNICIPAL ELECTION JOINT LANARK COUNTY COMPLIANCE AUDIT COMMITTEE APPLICATION

*Municipal Elections Act, 1996 (Section 88.37)*

## Instructions:

Completed applications can be hand-delivered or sent by regular mail, and must be received by **12:00 p.m. on Monday, March 30<sup>th</sup>, 2026**, by one of the following member municipalities:

Town of Carleton Place	Town of Perth	Town of Smiths Falls
Returning Officer - Stacey Blair Town of Carleton Place 175 Bridge Street Carleton Place, ON, K7C 2V8 (613-257-6212) <a href="http://www.carletonplace.ca">www.carletonplace.ca</a>	Returning Officer – Amanda Noel Town of Perth 80 Gore Street E Perth, ON, K7H 1H9 (613-267-3311) <a href="http://www.perth.ca">www.perth.ca</a>	Returning Officer - Kerry Costello Town of Smiths Falls 77 Beckwith Street N., Box 695 Smiths Falls, ON, K7A 4T6 (613-283-4124) <a href="http://www.smithsfalls.ca">www.smithsfalls.ca</a>
Township of Beckwith	Township of Drummond/North Elmsley	Township of Lanark Highlands
Returning Officer – Cassandra McGregor Township of Beckwith 2022 Beckwith Park Lane Carleton Place, ON, K7C 3P2 (613-257-1539) <a href="http://www.beckwith.ca">www.beckwith.ca</a>	Returning Officer – Janie Laidlaw Township of Drummond/North Elmsley 310 Port Elmsley Road, Perth, ON, K7H 3C7 (613-267-6500) <a href="http://www.dnetownship.ca">www.dnetownship.ca</a>	Returning Officer – Nicole Guthrie Township of Lanark Highlands 75 George Street, P.O. Box 340 Lanark, ON, K0G 1K0 (613-259-2398) (1-800-239-4695) <a href="http://www.lanarkhighlands.ca">www.lanarkhighlands.ca</a>
Township of Montague	Municipality of Mississippi Mills	Tay Valley Township
Returning Officer – Kirsten Cote Township of Montague 6547 Roger Stevens Drive P.O. Box 755 Smiths Falls, ON, K7A 4W6 (613-283-7478) <a href="http://www.township.montague.on.ca">www.township.montague.on.ca</a>	Returning Officer – Jeanne Harfield Municipality of Mississippi Mills 3131 Old Perth Road Almonte, ON, K0A 1A0 (613-256-2064) <a href="http://www.mississippimills.ca">www.mississippimills.ca</a>	Returning Officer – Amanda Mabo Tay Valley Township 217 Harper Road Perth, ON, K7H 3C6 (613-267-5353) (1-800-810-0161) <a href="http://www.tayvalleytwp.ca">www.tayvalleytwp.ca</a>

Any personal information provided on this form will be subject to public inspection as per the terms of section 88(5) of the *Municipal Elections Act, 1996*.

# JOINT LANARK COUNTY COMPLIANCE AUDIT COMMITTEE APPLICATION

Section 1: Applicant Information	
Last Name	First Name
Full Mailing Address	
Email Address	
Phone Number	

Section 2: Questionnaire			
<p><b>Instructions for completing this Questionnaire and preparing your resume:</b></p> <ul style="list-style-type: none"> <li>Please answer 'yes or no' to each question; do not select both or leave blank.</li> <li>Your resume should be based on your skills, experience and qualifications compared to those listed in the terms of reference for the Committee.</li> <li>Your resume should include detailed information for the questions where you answered yes.</li> <li>Include your current and past employers' names, and under each employer, include the job titles, dates you were in each position and a summary of your experience for each position.</li> <li>Submit a copy of your resume, along with this application form.</li> <li>Do not include copies of transcripts, licenses, certificates, etc.</li> </ul>			
<p><b>1. The Committee shall be composed of three voting members and three alternate members, and shall not include:</b></p> <ul style="list-style-type: none"> <li>employees or officers of the member municipalities.</li> <li>members of Council or local board of the member municipalities; or</li> <li>any candidates or persons who are Registered Third Parties in the 2026 municipal election and any by-elections during Council's term for any of the member municipalities.</li> </ul>			
Are you any of the above-noted? *If yes, you are not eligible to be a member of the Committee		Yes	No

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<b>2. Do you possess any of the following experience?</b>			
Knowledge of the <i>Municipal Elections Act, 1996</i> ?		Yes	No
Knowledge and understanding of the campaign financing rules in the <i>Municipal Elections Act, 1996</i> ?		Yes	No
Proven analytical and decision-making skills?		Yes	No
Experience working on a committee, task force or similar setting?		Yes	No
Excellent oral and written communication skills?		Yes	No
Availability and willingness to attend meetings?		Yes	No
Are you 18 years of age?		Yes	No

<b>3. Curriculum vitae attached</b>			
	Yes		No

<b>4. Would you have any conflicts or potential conflicts if interest if you were appointed?</b>			
	Yes		No
<p>If yes, please describe the general nature of the conflict of interest (e.g providing financial assistance or legal counsel to any candidate running for Council in the 2026 election).</p>			

# JOINT LANARK COUNTY COMPLIANCE AUDIT COMMITTEE APPLICATION

Section 3: Certification					
If appointed to the Joint Lanark County 2026 Election Compliance Audit Committee, I agree that I will not provide advice to, prepare or audit the election financial statements of any candidate for office on Council or registered third party, or become a candidate or register as a third party advertiser in/for the 2026 municipal election and any by-elections during Council's term for any of the member municipalities	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">Yes</td> </tr> <tr> <td></td> <td style="text-align: center;">No</td> </tr> </table>		Yes		No
	Yes				
	No				
<i>I hereby certify that the information contained in this application is accurate.</i>					
Signature	Date				

The term of office for the Joint Lanark County 2026 Election Compliance Audit Committee is from **November 15, 2026, to November 14, 2030**, to deal with applications from the 2026 election and any by-elections during Council's term.

I consent to share my contact information with other municipalities or school boards for possible appointment to their Compliance Audit Committee.		Yes		No
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The personal information on this form is collected under the authority of the *Municipal Elections Act, 1996*, 88.37 and the *Municipal Freedom of Information and Protection of Privacy Act*. The information is used to assess an applicant's eligibility to serve on the Joint Lanark County 2026 Election Compliance Audit Committee. Pursuant to s. 88 of the *Municipal Elections Act, 1996*, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, and, until its destruction, may be inspected by any person at the Clerk's Office of any member municipality at a time when the office is open. Questions about this collection can be directed to the Clerk of any of the above-noted member municipalities.