

The Corporation of the Municipality of Mississippi Mills

Parks & Recreation Advisory Committee

AGENDA

Tuesday January 28, 2020

3:00pm

Municipal Office – Council Chambers

- A. APPROVAL OF AGENDA**
- B. DISCLOSURE OF PECUNIARY INTEREST**
- C. DELEGATIONS/PRESENTATIONS**
- D. APPROVAL OF MINUTES; October 29, 2019**
- E. BUSINESS ARISING OUT OF MINUTES**
 - 1. Adopt a Park Policy
- F. ROUND TABLE**
- G. REPORTS**
- H. INFORMATION/CORRESPONDENCE**
- I. OTHER NEW BUSINESS**
- J. MEETING ANNOUNCEMENTS**
 - Tuesday meetings 2020: February 25, March 31, April 28
 - 3:00pm Council Chambers
- K. ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
PARKS & RECREATION ADVISORY COMMITTEE

October 29, 2019

3:00 P.m.

Municipal Office - Council Chambers

PRESENT: Rick Lotan (Chairperson)
Councilor Dalgity
Scott Newton
Terry Ainsworth
Sherryl Smith
Councilor Guerard
Christine Anderson

STAFF/OTHERS: Calvin Murphy- Recreation Manager
Bonnie Ostrom, Recording Secretary

REGRETS: Denny O'Connell

Chairperson Rick Lotan called the meeting to order at 3:00 p.m.

A. APPROVAL OF AGENDA

Moved by Scott Newton

Seconded by Councilor Guerard

THAT the October 29, 2019 agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS/PRESENTATIONS/TOURS - None

D. APPROVAL OF MINUTES – August 14, 2019

Moved by Sherryl Smith

Seconded by Councilor Dalgity

THAT the August 14, 2019 Parks & Recreation Advisory Committee minutes be accepted as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

1. Dog Park in Mississippi Mills

Council has directed staff to research potential liability associated with a municipally owned dog park. Council has also referred the potential dog park location, operation and public engagement to the Parks and Recreation Advisory Committee.

Moved by Scott Newton

Seconded by Councilor Guerard

THAT the Parks and Recreation Advisory Committee create a Dog Park working group;

AND THAT the following individuals be appointed to the working group; Scott Newton, Terry Ainsworth, Councilor Dalgity.

CARRIED

NOTE: Calvin Murphy will provide staff support to the working group as needed.

F. ROUND TABLE

Follow up on the letter received from Jane Young; Ms. Young has agreed to withdraw any request for funds for a commemorative bench in Don Maynard Park. She has agreed to let the “Old Home Week” event further fundraise for the bench.

The committee discussed also working on a “wish list” of maintenance jobs for 2020.

The surveillance cameras at the splash pad have helped with reducing vandalism.

G. REPORTS – None

H. INFORMATION/CORRESPONDENCE

1. Mississippi Valley Conservation Authority- Riverfront Estates

Overall the MVCA believes the buffer area is doing its job. They did observe some wild parsnip and burdock in the buffer area that could be removed. They do not advise mowing the area.

The undeveloped phase of the park along the river show much more wild parsnip that should be dealt with.

The Committee has asked staff to clarify MVCA specs on the buffer area, shoreline guideline restrictions so that the parameters can be understood. With MVCA’s mandate to educate residents; perhaps an education session could be arranged.

I. OTHER/NEW BUSINESS

1. Adopt a Park

Council has directed the Parks and Recreation Advisory Committee to research and develop a draft Municipal Adopt a Park Policy.

The committee agreed that the Adopt a Park Policy should be worked on by all committee members and that the draft policy would support all of Mississippi Mills. To be further discussed at the November 26 meeting.

Terry Ainsworth started collecting information on Adopt a Park, document to be forwarded to the committee members.

Committee members are to investigate other municipal policies and report back at the November 26 meeting. Members are to report the area they are investigating to Bonnie to avoid duplication.

2. Recreation Program Review

Council has directed the Parks and Recreation Advisory Committee to research and propose possible additional recreation programs.

The committee would like to look at the following: utilization of facilities, promotion types, needs assessment, current process to start programs, public consultation. This review is postponed to the new year.

3. 2020 Budget

The Recreation Manager reviewed the list of 2020 capital budget items. Both the Riverfront Estates and the Mill Run Park funds are from development fees and reserves so they do not impact the 2020 budget as the funds have already been allotted.

The Recreation Manager will be discussing this list during the budget process and will advise on the outcome.

The committee would like to see a change in the future of developing parks where the developers construct the parks and the Parks and Recreation staff would maintain afterwards.

J. MEETING ANNOUNCEMENTS :

Next meeting: Tuesday, November 26 at 3:00 p.m. in Council Chambers.

K. ADJOURNMENT

Moved by Councilor Dalgity

Seconded by Christine Anderson

THAT the October 29, 2019 Parks & Recreation Advisory Committee meeting be adjourned at 4:42 p.m.

CARRIED

_____ Bonnie Ostrom, Recording Secretary