



## The Corporation of the Municipality of Mississippi Mills

### Council Meeting #04-19

#### MINUTES

A regular meeting of Council was held on Tuesday, January 22, 2019 at 4:00 p.m. in the Council Chambers.

#### **A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 4:01 p.m.

#### **B. CONSIDERATION OF A CLOSED SESSION**

##### **Resolution No. 28-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council enter into an in camera session at 4:02 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*); and proposed or pending acquisition or disposition of land by the municipality or local board (*Municipal Act s. 239 2(c)*).

**CARRIED**

##### **Resolution No. 29-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council return to regular session at 5:28 p.m.

**CARRIED**

Council recessed at 5:28 and resumed at 6:00 p.m.

#### **Rise & Report**

##### 1. Striking Committee – Statutory Committee Appointments

##### **Resolution No. 30-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Maydan**

**THAT** the Striking Committee recommends the following Council appointments to advisory committees and boards:

<b>Committee</b>	<b>Council Representative</b>
Heritage	- Councillor Maydan
Accessibility Advisory	- Councillor Guerard
Community Policing	- Councillor Maydan - Councillor Ferguson
Library Board	- Councillor Maydan
Joint Recreation Cost Sharing	- Councillor Dalgity

Mississippi River Power Corporation	- Mayor Lowry
Mississippi Valley Conservation Authority	- Councillor Holmes - Mayor Lowry

**AND That** the Striking Committee recommends the following appointments to following advisory committees and boards:

<b>Committee</b>	<b>Representative</b>
Heritage	- Terry Lumsden - Judith Marsh - Sandra Moore - Michael Rikley-Lancaster - David Thomson
Accessibility Advisory	- James Lowry - Araina Clark - Myrna Blair - Paul Crozier - Betty Preston - Kristen Cavanaugh-Ray - Claire Marson
Community Policing	- Grant Chaplin - Neil MacLeod - Tess Powter
Committee of Adjustment and Property Standards	- Stacey Blair - Connie Bielby - Patricia McCann-MacMillan
Library Board	- Micheline Boucher - Catherine Peacock - Barbara Button - Warren Thorngate - Jeff Fraser - Leanne Czerwinski - Marie Traversy
Ottawa River Power Corporation	- Brian Gallagher
Carleton Place Library Board	- Beverly Rogers
Mississippi River Power Corporation	- Lyman Gardiner (extended to December 31, 2022) - Adrian Foster (extended to December 31, 2022) - Paul Virgin (extended to December 31, 2020)

## 2. Sale of Business Park Lot 25

Staff direction provided.

**MOMENT OF SILENCE**

A moment of silence was observed for the passing of the Deputy Mayor John Levi.

**C. O CANADA**

The Council meeting was opened with the singing of O Canada.

**D. ATTENDANCE****PRESENT:**

Mayor Christa Lowry  
Councillor John Dalgity  
Councillor Janet Maydan  
Councillor Bev Holmes  
Councillor Cynthia Guerard  
Councillor Denzil Ferguson

**ABSENT:**

Shawna Stone, Acting Chief Administrative Officer  
Jeanne Harfield, Acting Clerk  
Jennifer Russell, Acting Deputy Clerk  
Niki Dwyer, Director of Planning  
Tiffany MacLaren, Community and Culture Coordinator

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**E. APPROVAL OF AGENDA**

**Resolution No. 31-19**  
**Moved by Councillor Ferguson**  
**Seconded by Councillor Guerard**  
**THAT** the agenda be approved as presented.

**CARRIED**

**F. DISCLOSURE OF PECUNIARY INTEREST**

[None]

**G. APPROVAL OF MINUTES**

**Resolution No. 32-19**  
**Moved by Councillor Ferguson**  
**Seconded by Councillor Maydan**  
**THAT** the Council Minutes dated January 8, 2019 be approved as presented.

**CARRIED**

## **H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

1. Trevor Drummond  
Re: 487 Townline Road West, Rural Zoning Exception

Mr. Drummond provided a brief background on the property, and overview of the Rural Zoning and his request for a waiving of all fees regarding zoning amendment fees.

### **Resolution No. 33-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** the delegation by Trevor Drummond re: 487 Townline Road West, Rural Zoning Exception, be received;

**AND THAT** the request be referred to staff for a follow-up report.

**CARRIED**

## **I. PUBLIC MEETINGS**

1. Zoning Amendment Scheel Holdings, 231 McWatty Road, Pakenham

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. No one spoke.

2. Zoning Amendment Wallace, Head Pond Road North, Pakenham

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. The following member of the public spoke:

- Daniel Lynch – Arnprior Councillor, no objection to the proposed amendment but wanted to flag that there will be noise associated with the airport

3. Zoning Amendment - Administrative – Cellars, All Wards

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. No one spoke.

## **J. COMMITTEE OF THE WHOLE**

### **Resolution No. 34-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council resolve into Committee of the Whole, with Mayor Lowry in the Chair.

**CARRIED**

**J.1 CONSENT ITEMS**

Council discussed the options to advance the timeline of the recruitment process to commence in February. Council also approved the recruitment process proposed by Lanark County CAO Kurt Greaves.

**Resolution No. 35-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity**

**THAT** the memo from CAO, Kurt Greaves re: CAO Recruitment; the 2018 Freedom of Information Summary; the Elections Accessibility Report 2018, and the Fire Reports –December 31, 2018 be received.

**CARRIED**

ACTION: Staff to bring forward an updated FOI report to reflect any appeals received and their status.

## Advisory Committee Minutes

**Resolution No. 36-19****Moved by Councillor Ferguson****Seconded by Councillor Maydan**

**THAT** the minutes of the following committees be received:

- Library - November 28, 2018

**CARRIED****J.2 STAFF REPORTS****Planning and Development**

## a. Cannabis Retail Survey Report

**Resolution No. 37-19****Moved by Councillor Guerard****Seconded by Councillor Dalgity**

**THAT** the Cannabis survey be received for information;

**AND THAT** Council elects not to opt-out of retail cannabis sales within Mississippi Mills;

**AND THAT** Council adopt the draft Municipal Cannabis Policy Statement for use in evaluating AGCO applications for retail cannabis stores.

**CARRIED**

- b. Heritage Advisory Committee, Revised Terms of Reference

**Resolution No. 38-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council approve the revised terms of reference for the Heritage Advisory Committee.

**CARRIED**

**Finance and Administration**

- c. 2019 Municipal Grants

**Resolution No. 39-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council approve the following 2019 municipal grants:

<b>Applicant</b>	<b>Recommended Funding for 2019</b>
North Lanark Agricultural Society	\$5,000.00
Neighbourhood Tomato Community Gardens	\$560.00
Mississippi Mills Bicycle Month	\$2,300.00
Almonte Fish & Game Association	\$2,500.00
Almonte in Concert	\$1,750.00
Mississippi Lakes Association	\$500.00
Clayton Recreation Association	\$4,500.00
Almonte Celfest Society	\$2,500.00
Naismith Basketball Association	\$3,500.00
North Lanark Highland Games	\$2,500.00
Union Hall Community Centre	\$1,700.00
Pakenham Civitan Club	\$1,500.00
<b>Total</b>	<b>\$28,810.00</b>

**DEFERRED – FEBRUARY 5, 2019**

- d. Addition to Names Reserve List – Harold Mathie

**Resolution No. 40-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** Council approve the addition of “Harold Mathie” to the Municipality’s Names Reserve List for consideration for future naming of a street within the municipality.

**CARRIED**

e. Advisory Committee – Follow up

Council reviewed the report and provided comments to staff regarding revisions to the areas and the potential advisory committee structure. Staff will bring forward a follow-up report that incorporates requested changes.

Comments include:

- Move Beautification to CEDC
- Agriculture to become its own committee with focus on agri-tourism
- Remove planning committee
- Strike commuter trails from the PW committee
- 2 year renewable terms

J. 3 **INFORMATION ITEMS**

- **Mayor's Report**

The Mayor's report provided highlights of a roundtable with the Provincial Minister of Tourism, Culture and Sport discussing how the province can support tourism in small and rural municipalities.

- **County Councillors' Report**

The verbal report focused on ongoing business at the County relating to committees and budget.

- **Mississippi Valley Conservation Report [None]**

- **Information List 02-19**

**Resolution No. 41-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Information List 02-19 be received.

**CARRIED**

- **Meeting Calendars**

Amendments: special budget meeting moved from February 12<sup>th</sup> to March 12<sup>th</sup> at 6:00 pm

K. **RISE AND REPORT**

**Resolution No. 42-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Maydan**

**THAT** the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

**CARRIED**

**Resolution No. 43-1****Moved by Councillor Ferguson****Seconded by Councillor Guerard****THAT** the recommendations of the Committee of the Whole for the meeting of January 22, 2019 be adopted as resolutions of Council.**CARRIED****L. BY-LAWS****Resolution No. 43-19****Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** By-laws 19-06 to 19-08 be taken as read, passed, signed and sealed in Open Council.**CARRIED**

By-Law 19-06

**Resolution No. 44-19****THAT** By-law 19-06, being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2019.**CARRIED**

By-Law 19-07

**Resolution No. 45-19****THAT** By-law 19-07, being a by-law to establish remuneration for members of Council of the Corporation of the Municipality of Mississippi Mills.**CARRIED**

By-Law 19-08

**Resolution No. 46-19****THAT** By-law 19-08, being a by-law to establish a Municipal Heritage Advisory Committee and provide for the appointment of members thereto.**CARRIED****M. OTHER/NEW BUSINESS**

## 1. Nomination to the Lanark County Municipal Trails Corporation

Staff to bring forward terms of reference for consideration at the February 5<sup>th</sup> Council meeting.



**N. NOTICE OF MOTION**

Notice was provided for the following three motions; they will be debated at the February 5, 2019 Council meeting.

1. Reconsideration of Resolution No. 563-18: Cash in Lieu of Parking

That Council reconsider Council Resolution No. 563-18 to accept the cash in lieu request;

And that a parking analysis be a strategic priority as part of the redevelopment of downtown streetscaping to investigate long-term parking solutions.

2. Amend Parking By-law 02-27 for Sadler Drive – Councillor Maydan

That Council directs staff to prepare an amendment to Consolidated Parking By-law 02-27 to remove the parking restrictions on the west side of Sadler Drive, north of the Honeyborne intersection.

3. Amendments to Procedural By-law 17-03 – Councillor Maydan

That Council and Administration staff review Procedural Bylaw 17-03 with a view to making recommendations in support of transparency, democracy and public input as appropriate;

And that Section 30.h) of By-law 17-03 be replaced with the following:

- h) Videotaping and/or audio recording may be permitted during public portions of Council and/or Committee meetings pending approval by Council in advance of the meeting through the Clerk. Upon receiving confirmation, the requestor shall declare at the Council and/or Committee meeting that videotaping and/or audio recording will occur. Approved recordings may only occur between the Call to Order and the Adjournment, excepting any recesses and breaks. Before and after such meetings, and during recesses or breaks, private conversations may not be recorded except with written permission of the parties.

And that Section 30.e) be deleted in its entirety.

**O. ANNOUNCEMENTS AND INVITATIONS**

- Staff to reach out to county re: Wild Parsnip Management Plan and coming to Council for presentation on February 19<sup>th</sup>

**P. CONFIRMATORY BY-LAW**

By-law 19-09

**Resolution No. 47-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Maydan**

**THAT** By-law 19-09 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 22<sup>nd</sup> day of January 2019, be read, passed, signed and sealed in Open Council this 22<sup>nd</sup> day of January 2019.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No. 48-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the meeting be adjourned at 8:06 p.m.

**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK