



Mississippi Mills Water & Sewer Works Permit

Permit Holder Information

Name/Company (If applicable)	Permit Number
Phone Number	Emergency Contact Phone Number

Detailed Project Information

Street address	Contractor completing works (if different from Permit Holder)
Work description	

Terms and Conditions of this Permit

1. By signing this Permit the Applicant/Permit Holder agrees to comply with all terms and conditions contained herein.
2. All work is permitted to be conducted between the hours of 7am and 7pm Monday through Friday, unless specified otherwise by the Director.
3. A 24 hour emergency contact must be available through the duration of any work on Municipal property including but not limited to the road, boulevard, and sidewalk.
4. All Work must be completed prior to the expiry of the permit.
5. All disturbed areas must be restored to original condition including but not limited to backfill, compaction, surface restoration, topsoil, sod, sidewalks, curbs, and asphalt to the satisfaction of the Director of Roads and Public Works.
6. All sewer and water service connection works must be accepted by the Roads and Public Works Department prior to backfilling.
7. Site reviews must be scheduled with the Roads and Public Works Department **three (3)** working days in advance to ensure adequate scheduling time.
9. If works are planned within the Municipal right of way a traffic control plan must be submitted to the Municipality and approved prior to the commencement of any works.
10. All traffic control signs and personal related to the permitted works must be present at all times when work is occurring.
11. The permitted works shall be completed in conformity in all respects with the approved permit application and any attachments to the permit application which form a part of the application.
12. All construction must meet Ontario Building Code requirements, and Municipal and Provincial Standards.
13. Any modifications to the approved plans must first be approved by the Director of Roads and Public Works and the Director of Development Services and Engineering in writing prior to the implementation of any modifications.

14. The Permit Holder acknowledges and agrees that failure to comply with any term or condition herein or in the approved permit may result in the Municipality taking such action as deemed appropriate by the Municipality to enforce compliance, including a Work order or an order to discontinue activity.	
15. If any portion of the works is located on Municipal Property the Permit Holder shall obtain from an insurance company acceptable to the Municipality, comprehensive public liability and property damage insurance coverage. Such policies shall:	
<ul style="list-style-type: none"> a) provide insurance coverage in respect of any one accident or occurrence in the amount of at least five million dollars (\$5,000,000.00), exclusive of interest and costs; b) be effective for the period of the Permit; c) contain a provision that the policy or policies will not be changed or cancelled without at least thirty (30) days prior written notice being given to the Municipality; and d) name the Municipality as an additional insured. 	
16. The Permit Holder shall indemnify the Municipality against all proceedings, causes of action, suits, claims, demands and costs whatsoever arising by reason of the Permit Holder, its agents or employees doing, failing to do, or doing incorrectly or negligently anything it is required to do by the terms of this agreement.	
17. The Owner shall take all precautions necessary to protect the public against injury on The Subject Lands, and when necessary, set out danger signals at night and at such other times and places as public safety may require.	
18. The Municipality will make reasonable efforts with the number of personnel available to it to inspect the works and facilities to be constructed in accordance with the permit, but the Owner shall indemnify and save harmless the Municipality, its servants, agents and contractors from any responsibility or liability arising directly or indirectly from any failure or delay in completing such inspections.	
19.	
20.	
21.	
Agreement and Signature	
I, the undersigned, acknowledge the receipt of this permit and agree to comply with the terms and conditions herein:	
_____	_____
Permit Holder Signature	Date
OFFICE USE ONLY: The water and/or sewer works are approved subject to the terms and conditions stated herein:	
_____	_____
Director of Roads and Public Works (or designate)	Date