



**The Corporation of the Municipality of Mississippi Mills**

**Council Meeting #15-18**

**MINUTES**

A regular meeting of Council was held on Tuesday, June 26, 2018 at 5:00 p.m. in the Council Chambers.

**A. CALL TO ORDER**

Mayor McLaughlin called the meeting to order at 5:02 p.m.

**B. CONSIDERATION OF A CLOSED SESSION**

**Resolution No. 313-18**

**Moved by Councillor Lowry**

**Seconded by Councillor Watters**

**THAT** the Ramsay Landfill Buffer Land Acquisition matter be reconsidered.

**CARRIED**

**Resolution No. 314-18**

**Moved by Councillor Ferguson**

**Seconded by Councillor Lowry**

**THAT** Council enter into an in camera session at 5:04 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s. 239 2(b)) - Update on HR Matter; personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s. 239 2(b)) and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Municipal Act s. 239 2(e)) – Update on Ramsay Landfill Buffer Land Acquisition and Update on Insurance Matter.

**CARRIED**

**Resolution No. 315-18**

**Moved by Councillor Ferguson**

**Seconded by Councillor Abbott**

**THAT** Council return to regular session at 5:45 p.m.

**CARRIED**

**Rise & Report**

1. Update on Ramsay Landfill Buffer Land Acquisition

Staff direction was provided in camera.

2. Update on Insurance Matter

Received for information.

3. Update on HR Matter

Received for information.

**C. O CANADA**

The Council meeting was opened with the singing of O Canada.

**D. ATTENDANCE**

**PRESENT:**

Mayor Shaun McLaughlin  
Councillor Duncan Abbott  
Councillor John Edwards  
Councillor Denzil Ferguson  
Councillor Alex Gillis  
Councillor Christa Lowry  
Councillor Jill McCubbin  
Councillor Amanda Pulker-Mok  
Councillor Jane Torrance (arrived at 7:12 pm)  
Councillor Paul Watters  
Councillor Val Wilkinson

**ABSENT:**

Ken Becking, CAO  
Shawna Stone, Clerk  
Jennifer Russell, Acting Deputy Clerk  
Pascal Meunier, Fire Chief (left at 7:29 pm)  
Tiffany MacLaren, Community Economic & Cultural Coordinator (left at 7:34 pm)  
Guy Bourgon, Director of Roads and Public Works (left at 9:05 pm)  
Niki Dwyer, Director of Planning  
Rhonda Whitmarsh, Treasurer (left at 8:11 pm)

---

**E. APPROVAL OF AGENDA**

**Resolution No. 316-18**

**Moved by Councillor Abbott**

**Seconded by Councillor Ferguson**

**THAT** the agenda be approved as amended, with the addition of By-Law 18-66 Delegated Authority Amendment.

**CARRIED**

**F. DISCLOSURE OF PECUNIARY INTEREST**

[None]

**G. APPROVAL OF MINUTES****Resolution No. 317-18****Moved by Councillor Lowry****Seconded by Councillor Ferguson****THAT** the Council Minutes dated June 5 and 19, 2018 be approved as presented.**CARRIED****H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

1. Presentation - Nancy Hall, Naismith Public School

The Mayor recognized Nancy Hall, Educational Assistant of the Year 2018.

**I. PUBLIC MEETINGS**

1. Andrew Grunda, Watson and Associates  
Re: Development Charges Background Study and By-law

The Mayor stated that this is a statutory public meeting for the purpose of giving the public the opportunity to make representations in respect of the proposed Development Background Charges Study and By-law.

Mr. Grunda provided an overview of the background study and by-law. The Chair invited members of the public to comment. The following members of the public spoke:

- Steve Maynard – question re: active transportation figures included in the study; growth projections
- John Levi – question re: growth projections; reasonable increase in DCs

**J. COMMITTEE OF THE WHOLE****Resolution No. 318-18****Moved by Councillor Gillis****Seconded by Councillor Ferguson****THAT** Council resolve into Committee of the Whole, with Councillor Lowry in the Chair.**CARRIED****J.1 CONSENT ITEMS**

Resignation of Fire Chief, Pascal Meunier

**Resolution No. 319-18****Moved by Councillor Wilkinson****Seconded by Councillor Edwards**

**THAT** Council accept the resignation of the Fire Chief, Pascal Meunier, with regret.

**CARRIED**

Retirement of Recreational Facilities Labourer, Michael Fraser

**Resolution No. 320-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Edwards**

**THAT** Council accept the retirement of Recreational Facilities Labourer, Michael Fraser.

**CARRIED**

CAO Report – June 2018

**Resolution No. 321-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Edwards**

**THAT** the CAO's Report – June 2018 be received.

**CARRIED**

Memo re: Fence Viewers

**Resolution No. 322-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Edwards**

**THAT** the Memo re: Fence Viewers be received.

**CARRIED**

Petition – Bicycle Lanes on Sadler Drive

In accordance with the Petition Policy, the Chair provided Gerry Belisle the opportunity to speak to the petition.

**Resolution No. 323-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Edwards**

**THAT** the Petition opposing the installation of bicycle lanes on Sadler Drive be received.

**CARRIED**

### **CONSIDERATION OF ITEM J.2.c**

1. Martin Street North Bicycle Lanes

**Resolution No. 324-18**

**Moved by Councillor McCubbin**

**Seconded by Councillor Ferguson**

**THAT** Council direct staff to install bicycle lanes on Martin Street North between Princess Street/Victoria Street and Teskey Street in accordance with the Partham Engineering design dated April 26, 2018;

**AND THAT** the Traffic and Parking By-law 02-27 be amended accordingly.

**CARRIED**

## 2. Sadler Drive Bicycle Lanes

No mover/seconded for the motion. Item not considered.

THAT Council direct staff to install bicycle lanes on Sadler Drive from the rear entrance of the commercial development to Horton Street in accordance with the Partham Engineering design dated April 26, 2018;

AND THAT the Traffic and Parking By-law 02-27 be amended accordingly

## Advisory Committee Minutes

### **Resolution No. 325-18**

**Moved by Councillor Pulker-Mok**

**Seconded by Councillor Wilkinson**

**THAT** the minutes of the following committees be received:

- MRPC – April 25, 2018
- Active Transportation (AT) – May 29, 2018
- Heritage Advisory – May 30, 2018
- Community Policing (CPAC) – March 6 & June 5, 2018

**CARRIED**

### a. Active Transportation

Action: The CAO to follow up with the OPP re: a safety and risk audit of County Road 29, from Grainger Road to Renfrew Street.

### b. Heritage Advisory

### **Resolution No. 326-18**

**Moved by Councillor Gillis**

**Seconded by Councillor Edwards**

**THAT** Council approve the installation of 12 historical signs:

- Site of Mississippi Pride Cheese Factory
- Foundations of Robert Drury's "Harness Shop" and House c. 1850
- Robert Yule's Tailor Shop and House c. 1839
- Foundations of Thomas Leckie's General Store c. 1845
- Site of Original Log Schoolhouse
- Site of Methodist Church c. 1835

- Free Church Manse c.1845
- Foundations of Free Church c. 1845
- Site of Isaac Mansell's House
- School House c. 1856
- Auld Kirk Manse c. 1835
- Site of Old Town Hall c.1851; and
- Four settlement area signs (Galbraith, Uneeda, Bennies Corners, and Union Hall)

**AND THAT** the signs be funded from the Heritage Committee budget and installed by the Public Works Department.

**CARRIED**

## J.2 **STAFF REPORTS**

### **Fire**

- a. New Fire Safety Regulations

**Resolution No. 327-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Pulker-Mok**

**THAT** the Fire Chief's report, New Fire Safety Regulations under the Fire Protection and Prevention Act, 1997, dated June 26, 2018, be received for information.

**CARRIED**

### **Recreation and Culture**

- b. Funding for Museums

**Resolution No. 328-18**

**Moved by Councillor Edwards**

**Seconded by Councillor Gillis**

**THAT** Council recommend 2019 funding for the Mississippi Valley Textile Museum (MVTM) of \$65,089 plus 2.2%;

**AND THAT** Council recommend 2019 funding for the North Lanark Regional Museum (NLRM) at \$25,134 plus 2.2%;

**AND THAT** the above funding is to be used towards museum operations and receipt of this funding prohibits additional request for funds including requests for capital improvements;

**AND THAT** the Mississippi Valley Conservation Authority continue to receive funding allocations for both the R. Tait McKenzie Museum (RTMM) and the Dr. James Naismith Museum (JNM) in one payment of \$11,464.00 plus 2.2% for 2019;

**AND THAT** the newly elected council review the funding model.

**CARRIED**

**Public Works**

- c. Martin Street North and Sadler Drive Bicycle Lanes

Considered under J.1. following the petition.

- d. State Street and Martin Street Reconstruction – Easement between Martin Street South and Clyde Street

**Resolution No. 329-18****Moved by Councillor Ferguson****Seconded by Councillor Pulker-Mok**

**THAT** Council direct staff to proceed with conveying a small portion of lands along the property line from 125 Brougham Street to 69 Clyde Street as identified in the report from the Roads and Public Works Technologist dated June 26, 2018.

**CARRIED****Planning and Development**

- e. Zoning Amendment – Tuffin, 158 Mountain View Road

**Resolution No. 330-18****Moved by Councillor Ferguson****Seconded by Councillor Torrance**

**THAT** Council approve the necessary Zoning By-law Amendment to change the zoning of the retained agricultural parcel for part of the lands legally described as Concession 10, Part Lot 1, Pakenham Ward, Municipality of Mississippi Mills from the “Agricultural (A)” Zone to the “Agricultural Exception 30 (A-30)” Zone in order to reduce the minimum non-farm residential lot frontage from 45m (147.6ft) to 0m.

**CARRIED**

- f. Site Plan Control – McCabe, Single-detached Infill, Dunn Street

**Resolution No. 331-18****Moved by Councillor McCubbin****Seconded by Mayor McLaughlin**

**THAT** Council approve the site plans for the property described as Plan 6262, Cameron Section, Lot F, Plan 27R-10622, Part 3, Almonte Ward subject to their revision to the satisfaction of the Municipality’s Director of Roads & Public Works;

**AND THAT** the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

**CARRIED**

**Finance and Administration**

- g. Council Compensation Review (referred from June 5, 2018)

**Resolution No. 332-18****Moved by Mayor McLaughlin****Seconded by Councillor Gillis****THAT** the Deputy Mayor be provided with a cell phone funded by the Municipality;**AND THAT** the Association and Convention budget for Council be established at \$3,000 per member effective January 1, 2019;**AND THAT** an "In Lieu of Benefits" account be established for each Council member of \$500 for health care and dental expenses that will be administered by the Treasurer and reimbursed based on submitted receipts effective January 1, 2019.**CARRIED****Resolution No. 333-18****Moved by Councillor Gillis****Seconded by Councillor Edwards****THAT** the annual salary be established for the Mayor at \$34,140, the Deputy Mayor at \$22,778 and Councillors at \$18,935, effective December 1, 2018, with a Mayor's discretionary fund of \$3,500.**CARRIED**

- h. Delegated Authority By-law Amendment

**Resolution No. 334-18****Moved by Mayor McLaughlin****Seconded by Councillor Ferguson****THAT** That the Delegated Authority By-law 13-18 be amended to read:

14. The Statutory Officers consisting of the CAO, the Clerk and the Treasurer, acting as a collective, shall have the authority to take action, where necessary, on certain restrictions listed in Section 275 (3) of the *Municipal Act, 2001* during the 2018 "lame duck" period:

The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal;

- The hiring or dismissal of any employee of the municipality; and
- Making any expenditure or incurring any other liability which exceeds \$50,000

In addition, the CAO may consult with the Municipal Solicitor, where appropriate, prior to exercising that delegated authority; and the CAO on behalf of the group will advise Council in writing prior to exercising that delegated authority.

**CARRIED**



## i. MM2020

**Moved by Councillor Watters**  
**Seconded by Mayor McLaughlin**

**THAT** Council continue to support the efforts of MM2020 through the funding allocated in the 2018 budget;

**AND THAT** Council support the use of these funds for the development of a business plan and financial plan by MM2020 to provide improved cellular and broadband services in the rural areas of the Municipality.

*Motion to amend*

**Resolution No. 335-18**

**Moved by Councillor Edwards**  
**Seconded by Councillor Gillis**

Insert: with a contingency fund of up to \$10,000

**CARRIED**

**Resolution No. 336-18**

**THAT** Council continue to support the efforts of MM2020 through the funding allocated in the 2018 budget, with a contingency fund of up to \$10,000;

**AND THAT** Council support the use of these funds for the development of a business plan and financial plan by MM2020 to provide improved cellular and broadband services in the rural areas of the Municipality.

**CARRIED**

## j. Ottawa Valley Rail Trail (OVRT)

**Resolution No. 337-18**

**Moved by Councillor Edwards**  
**Seconded by Councillor Ferguson**

**THAT** Council receive the report on the Ottawa Valley Rail Trail (OVRT) from the CAO dated June 26, 2018, as information.

**CARRIED**

Action items:

- Staff to contact the County re: changing the bridge railings from the proposed wood design to galvanized steel and the associated costs.
- Staff to investigate the option of paving a portion of the trail within Almonte and the associated costs; Ann Street area access; fence at the library; signage; boulders at trail entrances to prevent ATVs from accessing residential streets.

**Resolution No. 338-18****Moved by Councillor Edwards****Seconded by Councillor Ferguson****THAT** the rules be suspended to extend the meeting until 9:45 p.m.**CARRIED****J. 3 INFORMATION ITEMS****• Mayor's Report**

[None]

**• County Councillors' Report**

Highlights: new tourism strategy; Harvest Festival; audited financial statements presented; Lanark County Housing Corporation restructure.

**• Mississippi Valley Conservation Report**

Highlights: Board Minutes May 16, 2018.

**• Information List****Resolution No. 339-18****Moved by Councillor Ferguson****Seconded by Councillor Watters****THAT** Information List 09-18 be received.**CARRIED****• Meeting Calendars**

June / July (summer recess)

**K. RISE AND REPORT****Resolution No. 340-18****Moved by Councillor McCubbin****Seconded by Councillor Abbott****THAT** the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.**CARRIED****Resolution No. 341-18****Moved by Councillor Gillis****Seconded by Councillor Abbott****THAT** the recommendations of the Committee of the Whole for the meeting of June 26, 2018 be adopted as resolutions of Council;**AND THAT** Item J.2.c.1. be pulled to be voted on separately.**CARRIED**

Item J.2.c.1.

[Resolution No. 324-18]

**THAT** Council direct staff to install bicycle lanes on Martin Street North between Princess Street/Victoria Street and Teskey Street in accordance with the Partham Engineering design dated April 26, 2018;

**AND THAT** the Traffic and Parking By-law 02-27 be amended accordingly.

**CARRIED 8-3**

Councillor Watters requested a recorded vote.

Yeas: Mayor McLaughlin, Councillors Edwards, Gillis, Lowry, McCubbin, Pulker-Mok, Torrance, Wilkinson

Nays: Councillors Abbott, Ferguson, and Watters

**L. BY-LAWS**

**Resolution No. 342-18**

**Moved by Councillor Ferguson**

**Seconded by Councillor Edwards**

**THAT** By-laws 18-62 to 18-67 be taken as read, passed, signed and sealed in Open Council;

**AND THAT** By-law 18-61 be pulled to be voted on separately.

**CARRIED**

By-Law 18-61

**Resolution No. 343-18**

**Moved by Councillor Gillis**

**Seconded by Councillor Lowry**

**THAT** By-law 18-61, being a by-law to appoint an Interim Fire Chief for the Municipality of Mississippi Mills.

**CARRIED**

By-Law 18-62

**Resolution No. 344-18**

**THAT** By-law 18-62, being a by-law to appoint Fence Viewers and for fixing their remuneration.

**CARRIED**

By-Law 18-63

**Resolution No. 345-18**

**THAT** By-law 18-63, being a by-law to authorize the sale of certain lands described as Part Lot 15, Concession 10, being Lot 24 as identified on the concept plan of the Business Park lands located on the south side of Industrial Drive, Almonte Ward (Part of PIN 05090-0231).

**CARRIED**

By-Law 18-64

**Resolution No. 346-18**

**THAT** By-law 18-64, being a by-law to remove certain lands from the Part Lot Control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act'), for the lands municipally known as Mill Run Phase 3a, Honeyborne Street.

**CARRIED**

By-Law 18-65

**Resolution No. 347-18**

**THAT** By-law 18-65, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for the lands municipally known as 158 Mountain View Road, Pakenham.

**CARRIED**

By-Law 18-66

**Resolution No. 348-18**

**THAT** By-law 18-66, being a by-law to amend Delegation of Authority By-law 13-18 (Section A.14. authority during lame duck period).

**CARRIED**

By-Law 18-67

**Resolution No. 349-18**

**THAT** By-law 18-67, being a by-law to adopt Amendment No. 21 to the Mississippi Mills Community Official Plan.

**CARRIED**

**Resolution No. 350-18**

**Moved by Councillor Ferguson**

**Seconded by Councillor Lowry**

**THAT** it is recommended that the next term of council consider a review of the Community Official Plan, within two years, based on identified issues in the registry maintained by the Director of Planning.

**CARRIED**

**M. OTHER/NEW BUSINESS**

[None]

**N. NOTICE OF MOTION**

[None]

**O. ANNOUNCEMENTS AND INVITATIONS**

Claytonfest July 21<sup>st</sup>; Almonte Fair July 13<sup>th</sup> – 15<sup>th</sup>.

**P. CONFIRMATORY BY-LAW**

By-law 18-68

**Resolution No. 351-18**

**Moved by Councillor Abbott**

**Seconded by Councillor McCubbin**

**THAT** By-law 18-68, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 26<sup>th</sup> day of June 2018, be read, passed, signed and sealed in Open Council this 26<sup>th</sup> day of June 2018.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No. 352-18**

**Moved by Councillor Wilkinson**

**Seconded by Councillor Lowry**

**THAT** the meeting be adjourned at 9:20 p.m.

**CARRIED**

---

Shaun McLaughlin  
MAYOR

---

Shawna Stone  
CLERK