



THE CORPORATION OF THE
MUNICIPALITY OF MISSISSIPPI MILLS



**AUTHORIZATION FOR PRE-
AUTHORIZED PAYMENT PLANS**

Please sign me up for the following Pre-Authorized Payment Plans (PAPP):

Tax PAPP Water PAPP (Check boxes that apply)

TAX ROLL NUMBER: _____

WATER ACCOUNT NUMBER(S): _____

NAME (please print): _____

STREET ADDRESS: _____

For no street address, fill out: CONCESSION: _____ LOT: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

BANK: _____ BRANCH ADDRESS: _____

CHEQUING ACCOUNT NUMBER: _____

I, as the Account holder, authorize the payee and the above-noted Financial Institution to debit my Account for payment of my property taxes on the 25th day of each month, and/or for payment of my water account on the water bill due date.

DATE: _____ SIGNATURE: _____

- This authorization may be cancelled in writing or by calling 613-256-2064 ext. 305 at least FIVE (5) DAYS prior to any payment date.
- There will be a \$33 service charge for Non-Sufficient Funds (NSF) transactions. The service charge is subject to change without notice.
 - Accounts will become ineligible to continue on the Plan after two such transactions.
- Enclose a specimen of your cheque marked "VOID" or a Pre-Authorized Payment Form from the bank.

Questions regarding this program should be directed to the Municipal Office at 613-256-2064 ext. 305. Email your completed form to **esyne@mississippimills.ca** or return it to the municipal office.

Personal information on this form is collected under the authority of section 312 of the Municipal Act and will be used only to administer a Pre-Authorized Payment Plan providing for the automatic deduction of taxes and/or water amounts from your Bank Account. Questions about this collection should be directed to the Municipal Freedom of Information and Privacy Coordinator at 613-256-2064 ext 203.