



Key Dates for 2019 Council Vacancy Appointment Process for Deputy Clerk

February 5, 2019	Council declares Deputy Mayor seat vacant
February 19, 2019	Council directs the Clerk to proceed with an appointment process
February 21, 2019	Notice in local paper, Municipal website, and social media (to run for 3 weeks)
March 15, 2019	Candidate Application Deadline at 2:00 p.m.
March 25, 2019	Special Council Meeting (Almonte Old Town Hall) Appointment Process Part 1: Interviews
March 28, 2019	Special Council Meeting (Almonte Old Town Hall) Appointment Process Part 2: Selection Council to pass a by-law appointing candidate Appointed Candidate takes Oath of Office
April 1, 2019	Appointed Candidate Orientation
April 2, 2019	Appointed Candidate attends first Regular Council meeting