



## Paperless Daycare Account Billing Enrollment Form

Paperless daycare account billing is available. If you would like to receive your daycare bills by email, please send your completed form to the email address below or return it to the municipal office or daycare. **In doing so, you acknowledge that tracking and paying the bills by the due date and notifying the municipality of email address changes remain your responsibility.**

Parent/Guardian Name(s): \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Daycare Account(s) # list all: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature(s): \_\_\_\_\_

**HOW IT WORKS** - You will receive an email with the basic details of your account with a PDF attachment of the complete bill. **Please check your junk/spam folders for the invoices/statements.** Please note that we are not set up to accept payment, and you cannot view your account information via our website. Payment options continue to include, cash or cheque in person at the daycare or by mail, debit or after hours drop box at the municipal office, in person at most banks, on-line banking, or telebanking.

Email your completed form to **smithson@mississippimills.ca**  
or return it to the municipal office located at 3131 Old Perth Road or the Daycare  
located at 208 State Street.