THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

**ZONING BY-LAW AMENDMENT APPLICATION FORM**

**Procedure Guide**

**February 19, 2019**

1. Application forms are available from the Municipal Office. The zoning amendment procedure will be initiated once the completed application form and necessary supporting material outlined in Items 2 to 5 below are received by the Municipal Planner.

**SHOULD YOU HAVE ANY DIFFICULTY FILLING OUT PORTIONS OF THIS APPLICATION, PLEASE CONTACT THE MUNICIPAL PLANNER FOR ASSISTANCE. ERRORS IN FILLING OUT THIS APPLICATION MAY RESULT IN DELAYS IN THE PROCESSING OF THE PROPOSAL. YOU ARE ADVISED TO REVIEW THE DEVELOPMENT PROPOSAL AND COMPLETED APPLICATION WITH THE MUNICIPAL PLANNER PRIOR TO SUBMITTING THE APPLICATION**.

2. Failure to provide the requested information on this application may result in your application not being accepted. For some applications, additional information may be required from a qualified professional. For example, proposed applications on lands without municipal sanitary sewer and water services may require engineered site plans and test holes. The applicant will pay the costs involved with providing this information.

3. The application must be accompanied by a legal description of the property and a PLAN ACCURATELY DRAWN indicating the scale at which the plan was drawn (e.g. 1cm - 300 metres) and whether metric or imperial measurements were used. The Plan shall show the following:

(a) the parcel of land that is the subject of the application, its boundaries and dimensions;

(b) abutting land owned by the applicant/owner, its boundaries and dimensions;

(c) the distances between the applicant/owners land and municipal lot lines and/or relevant landmarks (e.g. bridges, railway crossings, etc.);

1. the location of all natural and artificial features on the subject land (e.g. buildings, railways, highways, towers, watercourses, drainage ditches, banks, slopes, swamps, wooded areas, wells, and septic tanks);
* the location of any of these features on adjacent lands which may affect the application and the distance of buildings and structures from the front, rear and side yards;

(e) the location of any septic tanks and tile beds, the dimensions of any tile beds, the setbacks of the septic system from existing and proposed lot lines, buildings or structure and any other significant natural features. Please also attach a copy of the ‘Certificate of Approval’ for the septic system, if applicable.

(f) the use of adjoining land (e.g. residential, agricultural, cottage, commercial, etc.) and the existing zoning categories (e.g. ‘R1 – Residential’', ‘RU - Rural ', ‘C1 - Commercial', etc.);

(g) the location, width, and names of all road allowances, rights-of-way, streets or highways within or abutting the property, indicating whether they are public travelled roads, private roads, seasonal, opened or unopened road allowances; and,

(h) the location and nature of any restrictive covenants or easements affecting the subject land.

4. In addition to the plans submitted with the application the applicant shall submit all supporting documentation including studies and reports required for an application to be deemed complete.

5. A non-refundable cheque, made payable to the **‘Treasurer, Municipality of Mississippi Mills’** must be submitted to cover the application fee of **$3,500.00**.

1. Along with the Municipality’s application fee, most applications will be subject to additional user fees from the Mississippi Valley Conservation and/or the Leeds, Grenville and Lanark District Health Unit (LGLDHU). Upon submitting a zoning amendment application, the applicant will also be required to submit a cheque payable to the Mississippi Valley Conservation (MVC) for **$370.00** to cover the costs of their review of the development proposal. Depending upon the nature of the development proposal, additional payment to the MVC may be required.

All proposals involving development on private sewage disposal systems require a review by the Leeds, Grenville and Lanark District Health Unit. **The applicant will be responsible for contacting the Health Unit** at (613) 283-2740 and providing them with a cheque for **$206.00** cover the costs of their review of the development proposal. Depending upon the nature of the development proposal, additional payment to the LGLDHU may be required.

7. Once the Municipal Planner has received the application, notice of the proposed Zoning By-Law Amendment is provided to all interested agencies, including surrounding municipalities, and to affected individuals. A report is prepared by the Planner and presented to the Planning Committee at a formal Public Meeting. You will be expected to attend this **mandatory** Public Meeting to present your proposal. The Planning Committee makes a recommendation to the Municipal Council to adopt or deny the requested Zoning By-Law Amendment. Under the Planning Act, the implementation and enforcement of Zoning By-Laws are the responsibilities of Municipal Council.

8. A Zoning By-Law Amendment may require three to five months to complete, if no objections are received. If an objection is received an Ontario Municipal Board Hearing may be required.

9. The completed application form and supporting documentation should be returned to the Municipal Office.

THE MUNICIPALITY OF MISSISSIPPI MILLS,

Municipal Office,

3131 Old Perth Road, P.O. Box 400,

Almonte, Ontario, K0A 1A0

Phone: (613) 256-2064

Fax: (613) 256-4887

10. If this application is signed by an applicant or agent on behalf of the owner of the property, the owner’s authorization for this action must accompany this application. If the applicant is a Corporation acting without agent or solicitor, the application must be signed by an officer of the Corporation and the seal, if applicable, must be affixed. A sample format for authorization is attached to the rear of this form.

**PLEASE NOTE THAT THE ABOVE INFORMATION IS ESSENTIAL INFORMATION FOR ZONING BY-LAW AMENDMENT APPLICATIONS. FAILURE TO PROVIDE THIS INFORMATION INHIBITS A COMPLETE EVALUATION OF THE PROPOSAL AND MAY RESULT IN A DELAY.** MUNICIPALITY OF MISSISSIPPI MILLS ZONING BY-LAW AMENDMENT

**APPLICATION FORM**

March 2016

|  |
| --- |
| **FOR OFFICE USE ONLY**  |
| **Date the Application is Received by Municipality:**  |
| **Date the Application is Deemed to be Complete by Municipality:** |

IF YOU ARE UNABLE TO ANSWER ANY OF THESE QUESTIONS, PLEASE CONTACT THE MUNICIPAL PLANNER FOR ASSISTANCE.

1. Registered Owner's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: Home (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_ Work (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_ Fax (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Applicant/Agent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If different than Owner)

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: Home (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_ Work (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_ Fax (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Send Correspondence To? Owner [ ] Applicant/Agent [ ]
2. Name and address of any mortgages, holders of charges or other encumbrances of the subject lands:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Legal Description of Property:

Ward (Former Municipality) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lot(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Concession \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lot(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registered Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reference Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Roll # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PIN Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Survey Attached Yes ( ) No ( )

1. Are there any easements or restrictive covenants affecting the subject property? Yes ( ) No ( )

If yes, please describe the easement or covenant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does the Amendment Affect: Entire Property [ ] Portion of Property [ ]
2. Dimensions of lands affected:

Frontage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Depth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Width of Street: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Type of Application:

Zoning By-Law Amendment [ ] Holding Provisions [ ]

Interim Control By-law [ ] Temporary Use By-law [ ]

1. Present Official Plan designation of the subject property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Proposed Official Plan designation of the subject property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Present Zoning By-Law designation of the subject property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Proposed Zoning By-Law designation of the subject property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Other applications submitted with the this application:

### Official Plan Amendment [ ] Minor Variance [ ] Consent [ ] Plan of Subdivision [ ]

If yes, please indicate what the related file number is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Explanation of proposed development and need for rezoning:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Existing use of subject property and length of time this use has continued on the subject property (please provide length of time that the existing use has continued: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Has the subject lands ever been the subject of an application for an official plan amendment, zoning amendment, minor variance or site plan control? Yes [ ] (please provide details below) No [ ]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Proposed uses of subject property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Existing use and Zoning of the abutting properties (including properties on opposite side of road allowance): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Particulars and location of all buildings and structures on or proposed for the subject property (Specify ground floor area, gross floor area, number of storeys, width, length, height of buildings as well as distance from side, rear and front lot lines.

## Existing:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Date of construction of all buildings and structures on subject lands: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Does this application require demolition of an existing building? Yes [ ] No [ ]

If yes, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Number of Parking Spaces: # Existing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # Proposed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Type of access to the lands and name of road:

Provincial Highway \_\_\_\_\_\_\_\_\_\_\_\_\_ County Road \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year Round Municipal Road \_\_\_\_\_\_\_\_\_\_\_\_\_ Seasonal Municipal Road\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unopened Road Allowance \_\_\_\_\_\_\_\_\_\_\_\_\_ Private Right-of-Way \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If proposed access is by water, what boat docking and parking facilities are available on the mainland?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Services Currently Available, or to be Available:

##  Municipal Communal Private Municipal Communal Private

 Water Water Water Sewers Sewers Septic

## Existing [ ] [ ] [ ] [ ] [ ] [ ]

Proposed [ ] [ ] [ ] [ ] [ ] [ ]

1. Are Stormwater Sewers Present? Yes [ ] No [ ] Proposed [ ]
2. Are there any of the following uses or features on the subject lands or within 500 metres of the subject property?

|  |  |  |
| --- | --- | --- |
| **Use or Feature** | **On Subject Land?** | **Within 500 m of Subject Land?****(Give Approximate Distance)** |
| An agriculturally designated area  |  |  |
| A livestock facility (i.e. barn) or manure storage facility |  |  |
| A landfill site (active or closed) |  |  |
| A sewage treatment plant/lagoon |  |  |
| An industrial use |  |  |
| A licensed pit or quarry or an area designated for aggregate extraction |  |  |
| A mining hazard |  |  |
| An active railway line |  |  |
| A flood plain or other natural hazard |  |  |
| A natural gas or oil pipeline |  |  |
| A hydro easement |  |  |
| A contaminated site |  |  |
| A well head protection zone |  |  |
| A provincially significant wetland |  |  |
| An area of natural and scientific interest (ANSI) |  |  |
| Fish/Wildlife Habitat |  |  |
| A designated heritage building/site |  |  |

**QUESTION #28 MUST BE COMPLETED IN THE PRESENCE OF THE "COMMISSIONER". THE CLERK OF THE MUNICIPALITY IS AN AUTHORIZED COMMISSIONER.**

1. I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby solemnly declare that the information contained in this application are on the attached plan and any associated information submitted with this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

DECLARED BEFORE ME AT THE

\_\_\_\_\_\_\_\_\_\_ OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IN THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OF Signature of Owner

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, THIS

\_\_\_\_\_\_\_\_ DAY OF \_\_\_\_\_\_\_\_\_\_\_\_, 201 .

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Agent or Applicant A COMMISSIONER, ETC.

# FREEDOM OF INFORMATION/ACCESS TO PROPERTY

# CONSENT OF OWNER

1. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, being the registered owner of the lands subject of this application for zoning amendment and, for the purposes of the Freedom of Information and Protection of Privacy Act, I hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I also authorize and consent to representatives of the Municipality of Mississippi Mills and the persons and public bodies conferred with under Section 34 (15) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Owner’s Signature

**APPLICANT/AGENT AUTHORIZATION FORM**

The Corporation of the Municipality of Mississippi Mills

In the Matter of Application for Zoning By-Law Amendment

Authorization under Ontario Regulation 406/83

{Subsection 2(3)}

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ being the ( ) registered owner(s), ( ) executor/executrix, ( ) signing corporate officer(s) of the lands for which this application is to be made, hereby authorize and direct \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to act as my agent and on my behalf to apply to the Corporation of the Municipality of Mississippi Mills for a zoning by-law amendment on the lands herein described.

 Ward (Former Municipality) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Lot(s) \_\_\_\_\_\_\_\_\_\_\_\_\_ Concession \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Lot(s) \_\_\_\_\_\_\_\_\_\_\_\_\_ Registered Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part(s) \_\_\_\_\_\_\_\_\_\_\_\_\_ Reference Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_ Roll # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PIN Address \_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNED, SEALED AND DELIVERED

in the presence of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

SEAL

**INDEMNIFICATION**

I/We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby agree to indemnify and save harmless the Corporation of the Municipality of Mississippi Mills (“the Municipality”) from all costs and expenses that the Municipality may incur in connection with the processing of the application for approval under the Planning Act.

Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Municipality to process the application. In addition, the applicant(s) shall reimburse the Municipality for all costs and expenses arising from or incurred in connection with the Municipality being required, or requested by the applicant(s), to appear at the hearing of any appeal to the Ontario Municipal Board from any decision of the Council or Committee of Adjustments, as the case may be, approving the applicant(s) application. The costs and expenses incurred in connection with an Ontario Municipal Board appeal shall include all legal costs and consulting costs incurred by the Municipality.

The applicant(s) acknowledge(s) and agree(s) that if any amount owing to the Municipality in accordance with this agreement is not paid when due, the Municipality will not appear before the Ontario Municipal Board in support of a decision approving the application until the amount has been paid in full.

The applicant(s) further acknowledge(s) and agree(s) that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Municipality may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant(s) by action.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Applicant

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Applicant