

**We are still accepting applications for the following summer student positions for the Municipality of Mississippi Mills 2023 summer season:**

**Mississippi Mills Childcare Services**

**Two (2) positions - \$16.96 to \$18.16 per hour, 35-40 hours per week, June 19 to September 1 (Potential earlier start date)**

This position includes working under the supervision of a Registered Early Childhood Educator in implementing an educational curriculum for children *primarily* 4-12 years of age. Younger age groups is a possibility. The successful candidate will closely supervise children and assist educators in maintaining a safe environment. A current Police Vulnerable Sector Check and Standard First Aid/CPR C is mandatory. Preference will be given to candidates enrolled in the field of Early Childhood Education. A cover letter and resumé outlining your related skills and experience is required.

**Recreation Facilities Labourer**

**Up to three (3) positions \$15.81 per hour, the position is for 40 hours per week from May to August.** Do you like the outdoors and being part of a great team? We are looking for energetic team players to join the Recreation Department during the Summer season. This position includes performing general maintenance, janitorial duties and necessary repairs associated with all recreation building facilities, structures, parks and playing fields. Accountabilities also include reporting major breakdowns and repairs to the Working Facility Foreman, setting up and cleaning up for all hall and ice surface rentals, programs and special events, preparing outdoor sport facilities for daily usage including all those duties deemed essential for the daily operations of the facilities.

**Public Works Assistant Summer Student**

**One (1) position \$15.81 per hour, the position is for 40 hours per week from May to August.**

If you like the outdoors and are interested in learning more about working in the Roads and Public Works Department, then this is the summer job for you. Duties include whipper-snipping, debris and litter collection, cold patching, fire hydrant maintenance – colour code and paint, traffic control person on road jobs and assisting with other duties as required. Must be available to work during the evening/weekends for festivals and special events as required. Valid Class G Ontario License required.

**Building Inspector Summer Student**

**Up to Two (2) positions - \$15.81 per hour, the position is for 40 hours per week from May to August.**

The Student Building Inspector position works directly with the Building Inspectors and Chief Building Official (CBO) to assist with a variety of building permit and development related duties including assisting with the administration of building permit intake, review and issuance, assisting with the Building Inspectors with active building permit duties including site visits with the inspectors and assisting the Building Department with policy research pertaining to Municipal Building Fee review, best practices from other municipalities with respect to building permit processes, updating the Municipality's GIS system, and assisting the Building Clerk on the day-to-day operations of the Department.

***Interested candidates are invited to submit in confidence, a resume and cover letter outlining the position they are applying for and their qualifications to:***

***[cwoods@mississippimills.ca](mailto:cwoods@mississippimills.ca) no later than 12 o'clock noon on Friday, March 31, 2023.***

***We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.***

***Please note that as per Municipal policy, all existing employees and all future hires of the Municipality of Mississippi Mills must be fully vaccinated against COVID-19. All requests for accommodation based on proof of a valid medical contraindication or any request for exemption on the basis of protected grounds under the Ontario Human Rights Code will be considered.***

***Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.***

***The Municipality of Mississippi Mills is an equal opportunity employer. If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you. All information received relating to requests for accommodation will be addressed confidentially.***