



EMPLOYMENT OPPORTUNITY BUILDING INSPECTOR PERMANENT FULL-TIME

The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the province's and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

We are currently seeking a **Building Inspector** to join our team. Reporting directly to the Chief Building Official, the ideal candidate will be qualified and registered with the Ministry of Municipal Affairs and Housing (QuARTS) in the minimum following categories: General Legal / Process; House; Plumbing House; HVAC House. The Building Inspector will be responsible for conducting plan reviews, completing inspections, and maintaining inspection reports. Communicating with the general public, contractors, design professionals and other agencies in the application and enforcement of the Building Code Act and applicable legislation.

This position is permanent full-time (40 hrs per week) with an annual salary of **\$64,464.96 to \$79,243.89**.

The ideal candidate will have:

- Post-secondary education in construction inspection techniques, plans examination and interpretation and/or equivalent experience. Consideration may also be given to individuals who have experience in a related discipline and are Red Seal certified in the construction trade.
- Qualified and registered with the Ministry of Municipal Affairs and Housing (QuARTS) in the following categories: General Legal / Process; House; Plumbing House, HVAC House
- Qualification in the following categories or willingness to obtain: Small Buildings, Plumbing – All Buildings; Large Building; Building Services; Building Structural
- Valid Class G Ontario Driver's License.
- Ability to read and interpret construction drawings
- Sound working knowledge of computer programs including Microsoft Office programs
- Excellent communication skills both orally and in writing
- Position requires on-site inspections, must be able to meet the physical requirements of the position.

The Municipality of Mississippi Mills offers:

- OMERS Pension
- Comprehensive Benefit Plan
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at www.mississippimills.ca/en/municipal-hall/jobs.aspx

We invite qualified candidates to submit a detailed resume and cover letter in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on April 6th, 2023**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

Please note that as per Municipal policy, all existing employees and all future hires of the Municipality of Mississippi Mills must be fully vaccinated against COVID-19. All requests for accommodation based on proof of a valid medical contraindication or any request for exemption on the basis of protected grounds under the Ontario Human Rights Code will be considered.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.

The Municipality of Mississippi Mills is an equal opportunity employer. If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you. All information received relating to requests for accommodation will be addressed confidentially.