



**EMPLOYMENT OPPORTUNITY  
MISSISSIPPI MILLS CHILDCARE SERVICES  
SUPPLY COOK  
Casual**

The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the province's, and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

Reporting directly to the Director of Childcare Services, the Supply Cook is responsible for the implementation of the meal plan that includes the provision of nutritious snacks and meals for children of various ages. The Supply Cook is responsible for complying with the Childcare and Early Years Act and all regulations as stipulated by the Health Unit. Occasional preparation of food and transportation between childcare locations may be required on occasion.

**This C.U.P.E. position is Casual (on an as needed basis)  
Hourly Rate: \$24.15 to \$27.15 (rate is effective April 1<sup>st</sup>, 2023)**

***The ideal candidate will possess:***

- ✓ Cooking diploma or equivalent an asset
- ✓ Valid Food handlers' certificate
- ✓ Standard first Aid/CPR C or willing to obtain
- ✓ Current Police Vulnerable Sector Check
- ✓ Experience working in group settings for young children is an asset
- ✓ Experience with special diets and preparing vegetarian meals would be an asset
- ✓ Good organizational and interpersonal skills

***The Municipality of Mississippi Mills offers:***

- OMERS Pension
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at [www.mississippimills.ca/en/municipal-hall/jobs.aspx](http://www.mississippimills.ca/en/municipal-hall/jobs.aspx)

We invite qualified candidates to submit a detailed resume and cover letter in confidence to Cyndy Woods, Human Resources at [cwoods@mississippimills.ca](mailto:cwoods@mississippimills.ca). The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on March 31<sup>st</sup>, 2023**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

*Please note that as per Municipal policy, all existing employees and all future hires of the Municipality of Mississippi Mills must be fully vaccinated against COVID-19. All requests for accommodation based on proof of a valid medical contraindication or any request for exemption on the basis of protected grounds under the Ontario Human Rights Code will be considered.*

*Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.*

*The Municipality of Mississippi Mills is an equal opportunity employer. If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you. All information received relating to requests for accommodation will be addressed confidentially.*