



The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the Township of Ramsay and the friendly Town of Almonte. It boasts some of the Province's and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts, and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

We are currently seeking a *Development & Capital Projects Engineer* to join our team. Reporting directly to the Director of Development Services & Engineering, the ideal candidate will be responsible for the planning, design and approval of municipal infrastructure projects involving roads, storm and sanitary sewers, watermain and stormwater management systems as well as the review of development applications including subdivisions and site plans. The position will also be responsible for the project management of a variety of municipal engineering studies and analysis (servicing, water distribution and sewage collection) as well as class environmental assessments for capital projects and the management of capital projects from preliminary design, to tendering, construction and completion. The role also requires contract administration and coordination/collaboration of other engineering disciplines and sub-consultants.

The Manager of Engineering will also be responsible for providing technical direction, mentoring/training of junior staff and assisting the Director with the day-to-day operations of the Department.

*This position is casual and hours will vary depending on operational needs,
we anticipate an average of two (2) days per week.*

Hourly rate is \$45.82 to \$56.32

(Please note this is the 2023 rate, 2024 rates are in progress)

The ideal candidate will have:

- P.Eng. in the Province of Ontario
- Minimum of 5-8 years of municipal engineering experience
- Excellent municipal design and project management skills
- Experience with completing Municipal Class EA process
- Knowledge of Ontario Planning, Municipal, Development Charges, Water Resources, Clean Water, Safe Drinking Water and Environmental Assessment Acts and associated legislation, regulations and guidelines
- Knowledge of engineering standards, by-laws and related national and provincial codes pertaining to health and safety, building, plumbing and fire
- Knowledge of design, construction and operational practices for water distribution, sewer collection, road designs and traffic control
- Familiar with transportation engineering including traffic control, traffic regulation and geometric design practices, MOE, MTO, TAC (Transportation Association of Canada) design criteria
- Familiar with Development/Engineering Approval procedures and practices
- Thorough understanding of relevant legislation, guidelines and standards
- Demonstrated abilities as a team leader, responsible for mentoring and coordinating a team of support staff
- Excellent written and verbal communication skills, organizational and time management skills
- Strong computer skills with Microsoft Office
- Experience with business development is an asset

The Municipality of Mississippi Mills offers:

- OMERS Pension
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at www.mississippimills.ca/en/municipal-hall/jobs.aspx

We invite qualified candidates to submit a detailed resume and cover letter in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on March 5, 2024.**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

Please note that as per Municipal policy, all existing employees and all future hires of the Municipality of Mississippi Mills must be fully vaccinated against COVID-19. All requests for accommodation based on proof of a valid medical contraindication or any request for exemption on the basis of protected grounds under the Ontario Human Rights Code will be considered.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.

The Municipality of Mississippi Mills believes that our employees are our greatest strength.

We strive to create a culture where all staff feel that they are part of an inclusive environment where differences in thought, perspective, and experience are valued, diversity is celebrated and all persons are treated with dignity and respect. We welcome applications from all underrepresented groups.

If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we can assist you.