



**The Corporation of the Municipality of Mississippi Mills**

**Council Meeting #08-20**

**MINUTES**

A special meeting of Council was held on Monday, March 30, 2020 at 12:00 p.m. via e-participation.

**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 12:00 p.m.

**B. ATTENDANCE**

**PRESENT:**

Mayor Christa Lowry  
Deputy Mayor Rickey Minnille  
Councillor John Dalgity  
Councillor Bev Holmes  
Councillor Cynthia Guerard  
Councillor Janet Maydan  
Councillor Denzil Ferguson

**ABSENT:**

Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Chad Brown, Fire Chief  
Rhonda Whitmarsh, Treasurer  
Guy Bourgon, Director of Roads and Public Works  
Tiffany MacLaren, Cultural and Community Coordinator  
Niki Dwyer, Director of Planning  
Calvin Murphy, Recreation Manager  
Christine Row, Chief Librarian  
Anita Legault, Daycare Manager

---

**C. APPROVAL OF AGENDA**

**Resolution No. 093-20**  
**Moved by Councillor Maydan**  
**Seconded by Councillor Dalgity**  
**THAT** the agenda be approved as presented.

**CARRIED**

**D. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

[None]

**E. EMERGENCY REPORTS**

1. Amendment to Procedural By-law 19-127

**Resolution No. 094-20****Moved by Councillor Ferguson****Seconded by Councillor Maydan**

**THAT** Council pass a by-law to amend Procedural By-law 19-127 to allow for Council, Local Boards and Committees to hold electronic meetings in the event of a municipal or provincially declared emergency.

**CARRIED**

2. By-law 20-022 Amendment to Procedural By-law 19-127

**Resolution No. 095-20****Moved by Councillor Dalgity****Seconded by Councillor Holmes**

**THAT** By-law 20-022, being a by-law to amend by-law 19-127 Procedural By-law be taken as read, passed, signed and sealed in Open Council.

**CARRIED**

3. Interest, Penalties and Due Dates-COVID 19

**Resolution No. 096-20****Moved by Councillor Maydan****Seconded by Deputy Mayor Minnille**

**THAT** Council establish the due date for the water and sewer billing of March 1, 2020 to April 30, 2020 at 45 days from the date the bill is issued.

**AND THAT** Council authorize the CAO and Treasurer to make case by case decisions with regards to payment plans and penalty and interest adjustments that may be requested for all municipal billings while the COVID 19 pandemic is ongoing or until such time as Council makes further decisions with regard to due dates, penalties and interest.

**CARRIED****F. OTHER/NEW BUSINESS**

1. Garbage Tags

**Moved by Councillor Holmes****Seconded by Councillor Guerard**

**THAT** Council direct staff to permit one (1) extra garbage bag per pick-up for a four(4) week period.

**AND THAT** Council direct staff to develop messaging that promotes recycling and identifies extra garbage bag pick-ups.

*Motion to amend*

**Resolution No. 097-20**

**Moved by Councillor Maydan**

**Seconded by Councillor Guerard**

Strike out: 4 weeks

Insert: for the duration of the declared provincial emergency

**CARRIED**

*Motion as amended*

**Resolution No. 098-20**

**Moved by Councillor Maydan**

**Seconded by Councillor Guerard**

**THAT** Council direct staff to permit one (1) extra garbage bag per pick-up for the duration of the declared provincial emergency;

**AND THAT** Council direct staff to develop messaging that promotes recycling and identifies extra garbage bag pick-ups.

**CARRIED**

2. Status: Municipal Emergency Control Group

The Mayor provided an overview and provided a status update of recent communications with Dr. Steward (Medical Officer of Health – Leeds, Grenville and Lanark District Health Unit) and the considerations of a declaration of an emergency at the municipal level.

**G. BY-LAWS**

20-023 Appointment of Deputy Clerk

**Resolution No. 099-20**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** By-law 20-023, being a by-law to appoint a Deputy Clerk for the Municipality of Mississippi Mills be taken as read, passed, signed and sealed in Open Council.

**CARRIED**

**H. CONSIDERATION OF A CLOSED SESSION****Resolution No. 100-20****Moved by Councillor Ferguson****Seconded by Councillor Holmes**

**THAT** Council enter into an in camera session at 1:37 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*) and labour relations or employee negotiations (*Municipal Act Section 239 (d)*)

**CARRIED****Resolution No. 101-20****Moved by Councillor Ferguson****Seconded by Councillor Dalgity**

**THAT** Council return to regular session 2:24 p.m.

**CARRIED****Rise and Report**

1. Declared Emergency Leave for Employees

Staff Direction was provided in camera.

**I. CONFIRMATORY BY-LAW**

By-law 20-024

**Resolution No. 102-20****Moved by Councillor Maydan****Seconded by Councillor Ferguson**

**THAT** By-law 20-024, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 30<sup>h</sup> day of March, 2020, be read, passed, signed and sealed in Open Council this 30<sup>th</sup> day of March, 2020.

**CARRIED****J. ADJOURNMENT****Resolution No. 103-20****Moved by Councillor Holmes****Seconded by Councillor Dalgity**

**THAT** the meeting be adjourned at 2:26 p.m.

**CARRIED**

---

Christa Lowry  
MAYOR

---

Jeanne Harfield  
CLERK