



The Corporation of the Municipality of Mississippi Mills

Council Meeting #18-20

MINUTES

A special meeting of Council was held on Tuesday, June 16, 2020 at 2:00 p.m. via e-participation.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 1:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 227-20

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT Council enter into an in camera session at 1:30 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s 239 (b))

CARRIED

Resolution No. 228-20

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT Council return to regular session at 1:56 p.m.

CARRIED

Rise and Report

1. Department Structure and Staffing

Resolution No. 229-20

Moved by Councillor Dalgity

Seconded by Councillor Maydan

THAT Council fund the full-time position of Deputy Chief commencing on July 1, 2020;

AND THAT Council adopt the Fire Department Organizational Chart as specified in By-law 19-59.

CARRIED

2. Commemorative Naming

Council provided an update.

3. HR Matters

Council provided an update.

ATTENDANCE**PRESENT:**

Mayor Christa Lowry
Deputy Mayor Rickey Minnille (arrived at 1:32 pm)
Councillor John Dalgity
Councillor Bev Holmes
Councillor Cynthia Guerard (arrived at 1:32 pm)
Councillor Janet Maydan
Councillor Denzil Ferguson

ABSENT:

Ken Kelly, CAO
Jeanne Harfield, Clerk
Rhonda Whitmarsh, Treasurer
Chad Brown, Fire Chief
Niki Dwyer, Director of Planning
Dave Armstrong, Acting Director of Roads and Public Works
Abby Armstrong, Environmental Compliance Coordinator

C. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

[None]

D. APPROVAL OF AGENDA

Resolution No. 230-20
Moved by Councillor Holmes
Seconded by Councillor Maydan
THAT the agenda be approved as presented.

CARRIED

E. APPROVAL OF MINUTES

Resolution No. 231-20
Moved by Councillor Holmes
Seconded by Councillor Maydan
THAT the Council Minutes of June 2, 2020 be approved as presented.

CARRIED

F. DELEGATION, DEPUTATIONS AND PRESENTATIONS REPORTS

1. Howard Allan, Allan & Partners Chartered Accountants,
Re: 2019 Audited Financial Statements

Howard Allan provided an overview of the audited financial statements for the municipality, MRPC, the Library Board and the Daycare. Highlights include: overall the audit went well; the municipality is in a positive working capital position; net debt is reasonably modest; tax arrears continue to decrease; and the municipality is considered low risk.

Resolution No. 232-20**Moved by Councillor Ferguson****Seconded by Deputy Mayor Minnille****THAT** the deputation by Howard Allan, Allan Partners Chartered Accountants re: 2019 Audited Financial Statements be received;**AND THAT** Council accept and approve the 2019 Audited Financial Statements for the Corporation of the Municipality of Mississippi Mills.**CARRIED****G. REPORTS****Building and Planning**

1. Building Permit Fee Report 2019

Resolution No. 233-20**Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** Council receive the 2019 Building Permit Fee Report for information.**CARRIED**

2. Animal Control By-Law – Amendment to Permit Hens

Moved by Deputy Mayor Minnille**Seconded by Councillor Holmes****THAT** Council receive the report on Animal Control By-law – Amendment to Permit Hens as information.*Motion to amend***Resolution No. 234-20****Moved by Councillor Dalgity****Seconded by Councillor Maydan**

Insert: and that Council direct staff to bring forward the report to Committee of the Whole once meetings resume in August.

CARRIED*Motion as amended***Resolution No. 235-20****Moved by Councillor Maydan****Seconded by Councillor Dalgity****THAT** Council receive the report on Animal Control By-law – Amendment to Permit Hens as information;**AND THAT** Council direct staff to bring forward the report to Committee of the Whole once meetings resume.**CARRIED**

Roads and Public Works

3. Access Agreement for the Mill Workers Stairs

Resolution No. 236-20**Moved by Deputy Mayor Minnille****Seconded by Councillor Ferguson**

THAT Council authorize staff to enter into agreements with Lanark County and Mississippi River Power Corporation for the purposes of allowing construction and long term access for the extension of the Riverwalk including the Mill Workers Stairs.

AND THAT Council authorize staff to enter into an agreement with a private property owner to allow long term access across the property owners private bridge for the purposes of the extension of the Riverwalk.

CARRIED

4. 2020 Wild Parsnip Management Program Spring Observations

Resolution No. 237-20**Moved by Councillor Holmes****Seconded by Councillor Maydan**

THAT Council direct staff to communicate directly with residents who previously opted out and whose roads are scheduled to be treated as part of the 2020 Wild Parsnip Management Program.

CARRIED**Finance and Administration**

5. Budget Impacts of Excluded Expenses Per Ontario Regulation 284/09

Resolution No. 238-20**Moved by Councillor Dalgity****Seconded by Councillor Ferguson**

THAT Council accept the report prepared by the Treasurer regarding Excluded Expenses as required by the Municipal Act, 2001, O. Reg. 284/09.

CARRIED

6. 2021 Budget Schedule and Process

Resolution No. 239-20**Moved by Councillor Maydan****Seconded by Councillor Ferguson**

THAT Council approve Option 2-enhanced community engagement, a September target start date, and a December target approval date as the 2021 budget schedule and process.

CARRIED

7. Return to In-Person Council Meetings and Live Streaming

Resolution No. 240-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT Council direct staff to proceed with Option 1 to set up livestreaming solutions for the resumption of Council and Committee of the Whole meetings in August;

AND THAT Council approve single sourcing livestreaming and meeting management software solutions to eScribe for \$24,800.00;

AND THAT Council direct Staff to bring forward an amendment to the Procedural By-law to permit e-participation of Council meetings as outlined in Option 3.

CARRIED

8. Interim Report #6 on Financial Implications of COVID-19

Resolution No. 241-20

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT Council receive the interim report on financial implications of COVID-19 as information.

CARRIED

9. Procedural By-Law Review

Resolution No. 242-20

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Council direct staff to bring forward a more fulsome review of the Procedural By-law in January 2021;

AND THAT Council approve extending Councillor John Dalgity as Committee of the Whole Chair until January 31, 2021.

CARRIED

10. Amendments to Delegated Authority By-law

Resolution No. 243-20

Moved by Councillor Dalgity

Seconded by Councillor Holmes

THAT Council adopt a by-law to amend the Delegated Authority By-law 13-18 to set an upper limit of \$100,000 on the authority of the Chief Administrative Officer to approve the award of tenders/quotes for goods and services;

AND THAT Council adopt a by-law to amend the Procurement Policy By-law 18-14 to require a report to Council;

AND THAT Council direct staff to bring forward a review of the Procurement and Delegated Authority by-laws in one year.

CARRIED

Other/New Business Items

Councillor Dalgity Chaired this portion of the meeting

11. Support for AMO'S Board of Directors Nomination

Resolution No. 244-20

Moved by Councillor Maydan

Seconded by Councillor Holmes

THAT Mississippi Mills Council support the nomination of Mayor Christa Lowry for Director to the Association of Municipalities of Ontario (AMO) Board of Directors Rural Caucus for the 2020-2022 term.

CARRIED

Mayor Lowry resumed as Chair.

12. Support for Rural Broadband Access

Resolution No. 245-20

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council direct staff to bring forward a report identifying opportunities under the Local Improvement Act to address rural broadband in Mississippi Mills.

CARRIED

Resolution No. 246-20

Moved by Councillor Maydan

Seconded by Councillor Dalgity

WHEREAS in December 2016 the Canadian Radio-television and Telecommunications Commission declared broadband internet an essential service for Canadians;

AND WHEREAS access to internet in many rural communities in Ontario is limited or non-existent;

AND WHEREAS current broadband investment projects across Ontario will still leave many residents unserved;

AND WHEREAS the COVID-19 pandemic has underscored the digital divide leaving many rural residents unable to participate in e-commerce, online schooling, are unable to move businesses online or access healthcare and other services online;

AND WHEREAS communities and municipalities are developing economic recovery plans;

AND WHEREAS there may be potential federal and provincial funding for shovel-ready infrastructure programs to kick-start the economy;

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the provincial and federal governments to include rural broadband investment as part of the economic recovery shovel-ready projects for municipalities;

AND THAT Council direct staff to circulate this resolution to the Prime Minister of Canada; the Federal Minister of Rural Economic Development; the Federal Minister of Innovation, Science and Industry; the Federal Minister of Economic Development; the Minister of Infrastructure and Communities; the Federal Minister of Health; the Premier of Ontario; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the Minister of Heritage, Sport, Tourism and Culture Industries; the Minister of Education; the Minister of Infrastructure; and all Ontario Municipalities; the Association of Rural Municipalities of Ontario; the Association of Municipalities of Ontario and The Federation of Canadian Municipalities.

CARRIED

13. AMO Delegation Request

ACTION: CAO Kelly to work with Lanark County's CAO to submit a delegation request on the following topics: rural broadband and Hydro Ontario/ORPC

14. MRPC Dividend Payment

Resolution No. 247-20

Moved by Councillor Guerard

Seconded by Councillor Dalgity

THAT Council acknowledge receipt of MRPC's 2019 dividend payment of \$225,000.00

CARRIED

H. **BY-LAWS**

Resolution No. 248-20

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT By-laws 20-050 to 20-051 be taken as read, passed, signed and sealed in Open Council;

AND THAT By-law 20-049 be pulled for further consideration.

CARRIED

Resolution No. 249-20**Moved by Deputy Mayor Minnille****Seconded by Councillor Guerard****THAT** By-law 20-049, being a by-law to establish remuneration for members of Council of the Corporation of the Municipality of Mississippi Mills.**DEFEATED****Resolution No. 250-20****THAT** By-law 20-050, being a by-law to amend Delegation of Authority By-law 13-18**CARRIED****Resolution No. 251-20****THAT** By-law 20-051, being a by-law to amend Procurement Policy By-law 18-14.**CARRIED****H. CONFIRMATORY BY-LAW**

By-law 20-052

Resolution No. 252-20**Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** By-law 20-052, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 16th day of June, 2020, be read, passed, signed and sealed in Open Council this 16th day of June, 2020.**CARRIED****I. ADJOURNMENT****Resolution No. 253-20****Moved by Councillor Guerard****Seconded by Councillor Maydan****THAT** the meeting be adjourned at 4:51 p.m.**CARRIED**

Christa Lowry
MAYOR

Jeanne Harfield
CLERK