



## The Corporation of the Municipality of Mississippi Mills

### Council Meeting #19-19

#### MINUTES

A regular meeting of Council was held on Tuesday, May 7, 2019 at 5:30 p.m. in the Council Chambers.

#### A. CALL TO ORDER

Deputy Mayor Minnille called the meeting to order at 5:30 p.m.

#### B. CONSIDERATION OF A CLOSED SESSION

##### **Resolution No. 287-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Maydan**

**THAT** Council enter into an in camera session at 5:30 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*) and labour relations or employee negotiations (*Municipal Act s. 239 2(d)*)

**CARRIED**

##### **Resolution No. 288-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** Council return to regular session at 5:45 p.m.

**CARRIED**

Council recessed at 5:45 p.m. and resumed at 6:00 p.m.

#### Rise and Report

1. HR Matter  
Information was provided in camera.

#### C. O CANADA

The Council meeting was opened with the singing of O Canada.

#### D. ATTENDANCE

##### **PRESENT:**

Deputy Mayor Rickey Minnille  
Councillor John Dalgity  
Councillor Bev Holmes  
Councillor Cynthia Guerard  
Councillor Janet Maydan  
Councillor Denzil Ferguson

##### **ABSENT:**

Mayor Christa Lowry

Shawna Stone, Acting Chief Administrative Officer  
Jeanne Harfield, Acting Clerk  
Jennifer Russell, Acting Deputy Clerk  
Niki Dwyer, Director of Planning  
Steve Giberson, Interim Fire Chief (left at 5:45 pm)  
Rhonda Whitmarsh, Treasurer (left at 7:17 pm)  
Karen Kane, Director of Daycare (arrived at 7:07 pm and left at 7:41 pm)

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**E. APPROVAL OF AGENDA**

**Resolution No. 289-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Ferguson**

**THAT** the agenda be approved as presented.

**CARRIED**

**F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Dalgity declared a pecuniary interest on Item J.2.i – Change in Operational Hours for Childcare Programs as his daughter is an employee of the Daycare.

Councillor Ferguson declared a pecuniary interest on Item J.2.a – Zoning By-law Amendment – Davies, 250 Comba Lane, Pakenham as he owns a neighbouring property.

**G. APPROVAL OF MINUTES**

**Resolution No. 290-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Maydan**

**THAT** the Council Minutes dated April 8 and 16, 2019 be approved as presented.

**CARRIED**

**H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

1. Carter Reid, Bravo Award

The Deputy Mayor congratulated Carter on his acts of service to the community and school and presented him with a certificate of achievement.

2. Marilyn Bird, Executive Director of Lanark Transportation  
Re: Pilot Project in Mississippi Mills

Marilyn Bird provided information about the service provided by Lanark Transportation and the proposed pilot project in Mississippi Mills. She requested support from the Municipality and community for the success of the pilot project.

**Resolution No. 291-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the delegation by Marilyn Bird re: Pilot Project in Mississippi Mills be received;**AND THAT** the matter be brought forward to an upcoming Council meeting under Other New Business.**CARRIED**

3. Scott Newton, General Manager and Paul Virgin President, Mississippi River Power Corporation (MRPC)  
Re: Update on Activities

Paul Virgin and Scott Newton provided an overview of MRPC including: corporate structure; operations; 2018 annual report; shareholder payments; Millfall Dam; Earthen Dam; Penstocks; plans for 2019 (strategic plan, by-wash repairs, and GS Park rehabilitation); and spring flooding stats.

Paul Virgin presented the Deputy Mayor with the dividend payment of \$225,000 for 2018.

**Resolution No. 292-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** the delegation by Scott Newton and Paul Virgin re: Update on MRPC Activities be received.**CARRIED****I. PUBLIC MEETINGS**

1. Zoning Amendment Z-06-19, Drummond, 487 Townline Road West

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. The following members of the public spoke: Trevor Drummond, property owner.

**J. COMMITTEE OF THE WHOLE****Resolution No. 293-19****Moved by Councillor Dalgity****Seconded by Councillor Maydan****THAT** Council resolve into Committee of the Whole, with Deputy Mayor Minnille in the Chair.**CARRIED**

**J.1 CONSENT ITEMS****Resolution No. 294-19****Moved by Councillor Dalgity****Seconded by Councillor Guerard****THAT** the Financial Report to March 31, 2019 be received;**AND THAT** Allan Goddard's resignation from the Parks and Recreation Advisory Committee be received.**CARRIED****Resolution No. 295-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the minutes of the following committees be received:

- Police – March 26, 2019
- Library – March 27, 2019
- Agriculture – April 16, 2019
- CEDC – April 16, 2019
- Accessibility – April 17, 2019

**CARRIED****Resolution No. 296-19****Moved by Councillor Dalgity****Seconded by Councillor Maydan****WHEREAS** National Access Awareness Week was first established in 1988 to promote better community access for people with disabilities; and**WHEREAS** the week was created in response to a request from Rick Hansen following his 40,000 km Man in Motion World Tour, organized to raise awareness about the need for accessibility for people with disabilities; and**WHEREAS** the week celebrates achievements made by and for people with disabilities; and**WHEREAS** it promotes access for people with all disabilities who encounter barriers that prevent full participation in day-to-day activities.**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Mississippi Mills does hereby proclaim May 26 – June 1, 2018 as National Access Awareness Week in an effort to raise awareness of the importance of equal access and full participation of persons with disabilities.**CARRIED**

## J.2 **STAFF REPORTS**

### **Building & Planning**

Councillor Ferguson did not participate in discussions or vote on the following matter.

- a. Zoning By-law Amendment – Davies, 250 Comba Lane, Pakenham

**Resolution No. 297-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council approve amendments to Comprehensive Zoning Bylaw 11-83 to change the zoning on the lands known municipally as 250 Comba Lane, Pakenham Ward, from “Rural” (RU) to “Rural – Special Exception (Holding)” (RU-xh) to permit the following uses in addition to those permitted in the Rural Zone: “Winery”; “Micro-brewery” and “Dairy”;

**AND THAT** a holding provision denoted by the suffix “h” in the zone designation is intended to recognize a water consumption operating limit of no more than 1000L/day until such time that additional assessments and studies are undertaken to sufficiently demonstrate the water quantity and quality of the site is maintained and does not adversely impact the aquifer;

**AND THAT** Section 5 of Comprehensive Zoning Bylaw 11-83 be amended to add the following definition:

“WINERY: Shall mean the uses associated with the growing production of grapes, fruits or other produce directly associated with onsite cider or wine making process. Buildings or structures on the site may be used for value-added services including storage, display, processing, tasting, hospitality room, administrative facilities, outdoor patio area. An on-site restaurant, dining facility, commercial kitchen, banquet hall, retail facility or other uses that are normally incidental, subordinate and accessory to the main permitted use may also be permitted where it is demonstrated that they are secondary to the primary use.”

**CARRIED**

- b. Zoning By-law Amendment – Henry, 550 Country St, Ramsay

**Resolution No. 298-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Ferguson**

**THAT** Council approve Zoning By-law Amendment Z-04-19 to change the zoning on the lands known municipally as 550 Country Street, from “Development” (D) to “Development – Special Exception” (D-x) within the Municipality’s Comprehensive Zoning Bylaw 11-83 to permit the construction of a single detached dwelling in accordance with the provisions of the Residential First Density (R1) Zone.

**CARRIED**

- c. Zoning By-law Amendment – Mount Pakenham, Part Lot 14 Conc. 8 Pakenham

**Resolution No. 299-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** Council approve Zoning By-law Amendment Z-03-19 to change the zoning on the lands known as Part Lot 14, Concession 8 Pakenham Township, from “Rural” (RU) to “Limited Service Residential” (LSR) within the Municipality’s Comprehensive Zoning Bylaw 11-83.

**CARRIED**

- d. Clearance of Subdivision Conditions, Mill Run Phase 4A, Almonte

**Resolution No. 300-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council authorize the Mayor and Clerk to enter into a Subdivision Agreement for the Mill Run Subdivision Phase 4A as the draft conditions have been satisfied.

**CARRIED**

- e. Request for Use of Unopened Road Allowance, Robinson, Appleton

**Resolution No. 301-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** Council authorize the Mayor and Clerk to execute a Use of Municipal Road Allowance Agreement with the proponent respecting the use of the unopened road allowance known as Apple Street in the Village of Appleton (Ramsay Ward).

**CARRIED**

- f. Heritage Application to Alter – 79 Little Bridge Street, The Barley Mow

**Resolution No. 302-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** Council approve the alteration of the property known municipally as 79 Little Bridge Street (The Barley Mow) in accordance with Section 33 of the Ontario Heritage Act to permit the construction of a single-storey wood frame, lean-to finished in vertical wooden cladding on the southwestern façade wall of the original building.

**CARRIED**

## g. Heritage Conservation District - 2 Year Program Review and Assessment

**Resolution No. 303-19****Moved by Councillor Maydan****Seconded by Councillor Dalgity**

**THAT** Council amend By-law 16-61 to remove "Schedule C" in its current form, and replacing it with the following statement: "Municipality of Mississippi Mills Downtown Almonte Heritage Conservation District Plan, prepared by Watson MacEwen Teramura Architects, and revised June 2016";

**AND THAT** Council approve modifications to the Heritage Conservation District Plan to distinguish the following provisions of the plan:

- Section 5.3.1 (Major Permits) shall only be required for contributing and vacant properties specifically
- That new commercial signage and awnings shall be considered via Section 5.3.2 (Minor Permits)
- That any substantial work on a non-contributing property may be considered via Section 5.3.2 (Minor Permits)
- That the following work be exempt from permitting requirements in accordance with Section 5.2: extending or erecting fences, extending or new parking lots, planting or removal of trees on the public right-of-way or adjacent to the river, new or alterations to hard landscape features, garden walls, decorative fencing and surfaced pathways visible from the street or the river.

**AND THAT** Council amend the Delegated Authority By-law to authorize staff to review and approve Heritage Grant applications, in accordance with standardized review criteria and report mechanisms, with a final right of appeal to Council;

**AND THAT** Staff be directed to further review the HCD to determine the ability to legally opt-out, transparent process for approving equitable heritage grants; and final appeal of grant decisions to Council.

**CARRIED****Finance and Administration**

## h. Award of RFP for Municipal Legal Services

**Resolution No. 304-19****Moved by Councillor Holmes****Seconded by Councillor Maydan**

**THAT** Council award the Request for Proposal for the provision of Municipal Legal Services to Cunningham, Swan, Carty, Little & Bonham LLP.

**CARRIED**

Councillor Dalgity did not participate in discussions or vote on the following matter.

i. Change in Operational Hours for Childcare Programs

**Resolution No. 305-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Maydan**

**THAT** Council approve a change in the daily operational hours of municipal childcare programs to 6:30 a.m. – 6:00 p.m. effective July 1, 2019.

**CARRIED**

j. Revised Seasonal Stand By-law

**Resolution No. 306-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Ferguson**

**THAT** Council approve the revised Seasonal Stand By-law as presented and repeal By-law 15-110.

**AND THAT** Fees and Charges By-law be amended to include the revised seasonal stand, mobile canteen, and seasonal produce/farm produce stands licensing fees.

**CARRIED**

k. Strategic Planning Options

**Resolution No. 307-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Maydan**

**THAT** Council authorize proceeding with Option 1 - hire N.G. Bellchamber & Associates for the development of a strategic plan.

**DEFERRED – JUNE 18, 2019**

J. 3 **INFORMATION ITEMS**

• **Mayor's Report**

The Mayor's report discussed the effects of the flood and thanked all those who volunteered their time and effort to help those who needed it and reminded volunteers their help will still be required for cleanup efforts.

• **County Councillors' Report**

Highlights: Lanark Lodge redevelopment and A/C upgrades; Cabinscape lease; Situation table funds approved; 2018 transfers to and from reserved approved; Lanark County Roadeo, Lanark County Construction projects.



- **Mississippi Valley Conservation Authority Report**

Highlights: Proposed changes in Provincial Funding, Legislation, Regulation and Polices.

- **Information List 09-19**

**Resolution No. 308-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Dalgity**

**THAT** Information List 09-19 be received

**CARRIED**

- **Meeting Calendars**

Amendments:

May 9<sup>th</sup> – Finance and Policy Advisory Committee 2:30pm

May 27<sup>th</sup> – Public Works Advisory Committee 3:30pm

**K. RISE AND REPORT**

**Resolution No. 309-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

**CARRIED**

**Resolution No. 310-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** the recommendations of the Committee of the Whole for the meeting of May 7, 2019 be adopted as resolutions of Council.

**CARRIED**

**L. BY-LAWS**

**Resolution No. 311-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Maydan**

**THAT** By-laws 19-44 to 19-53 be taken as read, passed, signed and sealed in Open Council.

**CARRIED**

By-Law 19-44

**Resolution No. 312-19**

**THAT** By-law 19-44, being a by-law for the purpose of accepting strips of land deeded to the Municipality for the purpose of development control into the municipal highway system, for the property described as Blocks 47 and 49 on Plan 27M-75, Almonte Ward.

**CARRIED**

By-Law 19-45

**Resolution No. 313-19**

**THAT** By-law 19-45, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 (the 'Act') re-subdivision of the land in Block 44, Plan 27M-75.

**CARRIED**

By-Law 19-46

**Resolution No. 314-19**

**THAT** By-law 19-46, being a by-law to amend the Downtown Almonte Heritage Conservation District By-law 16-61.

**CARRIED**

By-Law 19-47

**Resolution No. 315-19**

**THAT** By-law 19-47, being a by-law to amend Delegation of Authority By-law 13-18.

**CARRIED**

By-Law 19-48

**Resolution No. 316-19**

**THAT** By-law 19-48, being a by-law respecting the licensing, regulating and governing of seasonal stands, mobile canteens and seasonal produce/farm produce stand from which produce and/or prepared food are sold for consumption by the public.

**CARRIED**

By-Law 19-49

**Resolution No. 317-19**

**THAT** By-law 19-49, being a by-law to amend Fees and Charges By-law 19-25.

**CARRIED**

By-Law 19-50

**Resolution No. 318-19**

**THAT** By-law 19-50, being a by-law to appoint a Chief Administrative Officer for the Corporation of the Municipality of Mississippi Mills.

**CARRIED**

By-Law 19-51

**Resolution No. 319-19**

**THAT** By-law 19-51, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for the property legally described as Part Lot 14, Concession 8, Pakenham.

**CARRIED**

By-Law 19-52

**Resolution No. 320-19**

**THAT** By-law 19-52, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for the property municipally known as 250 Comba Lane, Pakenham.

**CARRIED**

By-Law 19-53

**Resolution No. 321-19**

**THAT** By-law 19-53, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for the property municipally known as 550 Country Street, Ramsay.

**CARRIED**

**M. OTHER/NEW BUSINESS**

1. Flooding – Disaster Relief Assistance for Ontarians Program

**Resolution No. 322-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Ferguson**

**WHEREAS**, several watercourses have overflowed their banks in the Municipality of Mississippi Mills;

**AND WHEREAS**, the overland flooding began on April 15<sup>th</sup>, 2019;

**AND WHEREAS**, many residents along the waterways have likely experienced damage from flooding;

**AND WHEREAS**, several Municipal Roads were closed due to flooding and will require repair;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Municipality of Mississippi Mills requests that the Minister of Municipal Affairs “activate” the Municipality of Mississippi Mills so that individuals, small owner-operated businesses, farmers and not-for-profit organizations can access the Disaster Relief Assistance for Ontarians Program.

**CARRIED**

2. Ottawa River Power Corporation (ORPC) Subordination and Postponement Agreement

**Resolution No. 323-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Maydan**

**THAT** Council authorize the Mayor and Clerk to enter into a Subordination and Postponement Agreement for ORPC to obtain financing from Infrastructure Ontario to construct a new substation in order to meet forecasted load growth.

**CARRIED**

3. National Nursing Week (May 6 to 12, 2019)

**Resolution No. 324-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Holmes**

**WHEREAS** the health and well-being of people is the biggest priority for our community;

**WHEREAS** in Mississippi Mills, nurses are an integral part of the health system serving residents of all ages with skill, knowledge, caring and commitment;

**WHEREAS** nurses have a unique perspective and a broad understanding of the concepts of good health; and

**WHEREAS** members of the national nursing community recognize the hard work and dedication of nurses, in the Municipality of Mississippi Mills,

**THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of Mississippi Mills does hereby proclaim May 6-12, 2019 as "Nursing Week" and encourage everyone to recognize the many services provided by dedicated nurses and the tremendous contribution they make to the health and well-being of our community every day.

**CARRIED**

4. Public Works Week (May 19 to 25, 2019)

**Resolution No. 325-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Holmes**

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential services for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

**WHEREAS**, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association;

**THEREFORE BE IT RESOLVED, THAT** the Council of the Corporation of the Municipality of Mississippi Mills does hereby proclaims the week of May 19–25, 2019 as National Public Works Week and urges residents to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**CARRIED**

5. Petition Policy – Councillor Maydan  
(*Deferred from April 16, 2019*)

**Resolution No. 326-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** Council direct Staff to review the Municipal Petition Policy to include provisions regarding opposition to minor local improvements.

**CARRIED**

**N. NOTICE OF MOTION**

Notice was provided for the following motion; it will be debated at the May 21, 2019 Council meeting.

1. Items for the Finance and Policy Committee - Councillor Maydan

Whereas Council appointed members to the Finance and Policy Advisory Committee on April 16, 2019;

And whereas The Finance and Policy Advisory Committee provides recommendations to Council on referred matters;

Therefore be it resolved that Council identify general priorities for review and recommendation of the Finance and Policy Advisory Committee.

**O. ANNOUNCEMENTS AND INVITATIONS**

- Councillors Dalgity and Maydan will be at the Almonte Library June 1<sup>st</sup> 10:00 – 12:00 for resident questions and comments.

**P. CONFIRMATORY BY-LAW**

By-law 19-54

**Resolution No. 327-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Dalgity**

**THAT** By-law 19-54 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 7<sup>th</sup> day of May 2019, be read, passed, signed and sealed in Open Council this 7<sup>th</sup> day of May, 2019.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No. 328-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Holmes**

**THAT** the meeting be adjourned at 8:17 p.m.

**CARRIED**

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Rickey Minnille  
DEPUTY MAYOR MINNILLE

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Jeanne Harfield  
ACTING CLERK