



The Corporation of the Municipality of Mississippi Mills

Council Meeting #37-19

MINUTES

A special meeting of Council was held on Thursday, November 21, 2019 at 9:00 a.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 9:00 a.m.

B. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Jan Maydan

ABSENT:

Ken Kelly, CAO
Jeanne Harfield, Acting Clerk
Rhonda Whitmarsh, Treasurer

C. APPROVAL OF AGENDA

Resolution No. 684-19
Moved by Councillor Ferguson
Seconded by Councillor Holmes
THAT the agenda be approved as presented.

CARRIED

D. DISCLOSURE OF PECUNIARY INTEREST

Councillor Dalgity declared a pecuniary interest on the Operating Daycare Budget as his daughter is an employee of the Daycare.

E. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

Draft Budget 2020 – Department Heads/Managers presented information with respect to their departmental operating and capital requirements.

- Rhonda Whitmarsh, Treasurer
- Guy Bourgon, Director of Roads and Public Works
- Karen Kane, Director of Daycare

Council recessed at 12:13 a.m. and resumed at 12:45 p.m.

- Niki Dwyer, Director of Planning – Building and Planning
- Calvin Murphy, Recreation Manager
- Tiffany MacLaren, Community Economic Cultural Coordinator
- Chad Brown, Fire Chief

F. REPORTS**Finance and Administration****1. 2020 Draft Budget**

The Treasurer began the discussions on the 2020 Draft Budget reviewing the information contained within the most recent budget package.

Summary of items arising from the discussions:

- Changes to the budget from the first draft presented in October
- Percentage of growth
- The Director of Public Works provided an overview of the transportation budget
- The Director of Public Works will prepare a comparable and analysis of the cost of tendering snow removal versus overtime of municipal seasonal staff
- Members inquired about Carbon Tax and potential impacts to the municipality
- The Director of Public Works reviewed the proposed hardtopping projects for 2020 and other capital projects included in the draft budget such as the proposed rehabilitation of the Levi Bridge
- The Treasurer will provide further detail on the breakdown of the replacement of equipment and conversion of fire truck and approximate staff hours invested and required
- Members discussed the proposed water storage construction such as financing options, reserve fund levels, and the need for construction

Council recessed at 11:15 and resumed at 11:20

Councillor Dalgity did not participate in any discussions relating to the Daycare Operating Budget (left at 11:22 and returned at 11:30)

- Members asked about the amount that has been drawn from the reserve funds for newly approved projects

Council recessed at 11:50 a.m. and resumed at 12:30 p.m.

- Building vehicle possibly being serviced by Public Works mechanic
- Members inquired about potential changes to the heritage grant and the heritage tax relief program
- Service levels for by-law enforcement was considered, a staff report will be brought forward in December
- Council considered decreases in hall rental revenue. The Recreation Manager will reach out to neighbouring municipalities regarding promotion of hall rentals
- Council discussed the potential for planning trail developments within the various wards of the municipality
- The proposed Augusta Street Splash Pad was also considered – Staff to invite the Augusta Street Park Community group to present to Council regarding their plans and goals for the park and their fundraising efforts

Council recessed at 2:15 p.m. and resumed at 2:25 p.m.

- Council discussed directional signage as well and potentially increasing the budget for increased signage on the OVRT

Resolution No. 685-19

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council approve the addition of \$2,000 to the Annual Costs for Directional Signage in the Economic Development Capital Budget for additional directional signage along the OVRT.

CARRIED

- Possibility of splitting the repainting of the exterior windows and doors to save costs

Council recessed at 3:00 p.m. and resumed at 3:15 p.m.

- Members discussed the need for a Deputy Fire Chief and increased training revenue potential
- Council requested a copy of the Fire Master Plan and the identification of the replacement of the bush truck – clarification if this was due to the condition of the truck or the age

2. 2020 Draft Fees and Charges

The Treasurer reviewed the draft 2020 Fees and Charges Schedule. She noted that the Fees and Charges By-law must be passed before year-end in order to take effect January 1, 2020.

Resolution No. 686-19

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Council approve the proposed changes to the Fee Schedule;

AND THAT the public notice be given as to Council's intention to pass the 2020 Fees and Charges By-law.

CARRIED

G. CONFIRMATORY BY-LAW

By-law 19-116

Resolution No. 687-19

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT By-law 19-116, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 21st day of November, 2019, be read, passed, signed and sealed in Open Council this 21st day of November, 2019.

CARRIED

H. ADJOURNMENT

Resolution No. 688-19

Moved by Councillor Maydan

Seconded by Councillor Holmes

THAT the meeting be adjourned at 3:46 p.m.

CARRIED

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK