

CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS  
**PARKS & RECREATION ADVISORY COMMITTEE**

April 23, 2019

3:00 P.m.

Municipal Office - Council Chambers

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PRESENT: Rick Lotan  
Councilor Dalgity  
Councillor Gerard  
Scott Newton  
Christine Anderson  
Terry Ainsworth  
Sherryl Smith

STAFF/OTHERS: Calvin Murphy, Recreation Manager  
Bonnie Ostrom, Recording Secretary

REGRETS: Denny O'Connell, Alan Goddard

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The Recreation Manager called the meeting to order at 3:00 p.m.

Notice: Alan Goddard has resigned from the committee.

**A. APPROVAL OF AGENDA**

**Moved by Sherryl Smith**

**Seconded by Terry Ainsworth**

**THAT** item 1. Election of Committee Chair be brought forward as the first item of business.

**CARRIED**

**Moved by Sherryl Smith**

**Seconded by Terry Ainsworth**

**THAT** the April 23, 2019 agenda be accepted as amended.

**CARRIED**

**I. OTHER/NEW BUSINESS**

1. Election of Committee Chair

**Moved by Scott Newton**

**Seconded by Sherryl Smith**

**THAT** Rick Lotan is nominated as the Parks & Recreation Committee Chairperson.

**CARRIED**

## **B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

None

## **C. DELEGATIONS/PRESENTATIONS/TOURS**

None

## **D. APPROVAL OF MINUTES**

None

## **E. BUSINESS ARISING OUT OF MINUTES**

None

## **F. ROUND TABLE**

- Introductions of the committee members
- Comments/concerns/suggestions regarding the OVRT should be directed to Lanark County. Lanark County is to enforce the bylaws.
- Suggestions for next agenda: Recreation user groups, Rec Programs, Operations budget (including the maintenance & cost for the splash pad), Memorial trees, benches Policy, Maintenance issues (grass cutting, painting benches etc), parking at arena/Gemmill Park, underutilized ball diamonds.
- Rec Master Plan is to be shared with committee members.
- Access to the Service Delivery Review for the Recreation & Culture department (Council members to inquire with CAO)

## **G. REPORTS**

None

## **H. INFORMATION/CORRESPONDENCE**

1. Pakenham Bridge Park – Pakenham Horticultural Society

Pakenham Horticultural Society requested a definition of the roles and responsibilities between; the Municipality, Horticultural Society, Beautification Committee/students and the Mississippi Valley Conservation Authority. Further discussion and information will be given to the group during the park tour.

## I. OTHER/NEW BUSINESS

### 2. Parks and Facilities Overview and Tour Date

A list of parks and facilities was given to the committee members for review. The Recreation Manager gave a brief overview of the facilities.

**Tour date:** Tuesday May 7 at 9:00 a.m. – starting at the Almonte arena. Tour invitations will be sent to all of Council.

### 3. Capital Projects 2019

The Recreation Manager gave a brief summary of 2019 capital projects.

1. **Riverfront Estates:** (\$150,000) Both the Waterfront and part of the Central park have been developed. Continuation of the Waterfront trail will be developed this summer.
2. **Dashboard Replacement:** (\$910,000) Trillium grant- tender awarded back in September. Project started April 1, 2019 with finishing date of August 1, 2019.
3. **Trees Work in Parks:** (\$10,000) Annual amount for installing new trees or removal of dead trees. Some larger removals are done by a contractor.
4. **Mill Run Park:** Conceptual plan has been approved by the last council. The public consultation has been completed. Work on the detail design will be completed this summer with hopes of getting some components done.
5. **Gemmill Park Basketball Court:** Project has been cancelled for this year with money allocated to child safety concerns on Paterson St.
6. **Pakenham Ball field Lighting:** (\$5,000)
7. **Tables for Upper Hall ACC:** (\$12,000) these tables do not get removed from the facility.
8. **Almonte Curling Club Accessibility Review & Door Work:** (\$10,000) Accessible entrance/exit buttons on lounge door. Exploring further accessible alternatives.
9. **Almonte Arena Score Clock:** (\$35,000)
10. **Trail Development:** (\$50,000) Funds allotted for new development of trails.
11. **Lawn Mowing Equipment:** (\$35,000) Replacement tender process.
12. **Picnic Tables:** (\$7,000) Replenish/replacement
13. **Security Measures – Gemmill Park:** (\$10,000) New washrooms open until 9:00 p.m.- some vandalism.
14. **Gemmill Park Shelter:** (\$20,000) Installation of a cement pad. Possible ADHS to build shade structure.

### 4. Volunteer Sub-Committee

**Moved by Councillor Dalgity**  
**Seconded by Rick Lotan**

**THAT** a Volunteer sub-committee be developed. Members of the committee to be determined at a future meeting.

**CARRIED**

**J. MEETING ANNOUNCEMENTS**

Next meeting: Tuesday May 28 at 3:00 p.m.

**K. ADJOURNMENT**

**Moved by Sherryl Smith**

**Seconded by Christine Anderson**

**THAT** the April 23 Parks & Recreation Advisory Committee meeting be adjourned at 4:47 p.m.

**CARRIED**

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Bonnie Ostrom, Recording Secretary