

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Tuesday, May 15, 2018 at 2:30 p.m.** at the Pakenham Branch Library.

PRESENT:

Committee: Councillor Jill McCubbin, Chair
Myrna Blair
Araina Clark
Jim Lowry
Betty Preston

Staff/Others: Jennifer Russell, Acting Deputy Clerk
Pam Harris, Chief Librarian/CEO (left at 3:30pm)

Regrets: Paul Crozier

Councillor McCubbin called the meeting to order at 2:38 p.m.

A. APPROVAL OF AGENDA

Moved by Betty Preston
Seconded by Myrna Blair
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST

None

C. DELEGATIONS / PRESENTATIONS / TOURS

The Chief Librarian/CEO provided a tour of the new library branch and highlighted some of the accessibility features including:

- Accessible entry
- Assisted lift between floors
- Motion lighting
- First floor height adjustable computer desk and chair
- Lower level memory lab computer with large screen and automatic table lift
- Additional spacing between furniture for ease of movement

Member's suggested other accessible items for future consideration:

- Railing and reflective tape for outside steps
- Slow down the timing of the automatic doors
- Signage for lift advising it stops and door opens on every floor
- Doorbell for lift service
- Braille keyboard

D. APPROVAL OF MINUTES

Moved by Myrna Blair
Seconded by Araina Clark
THAT the minutes dated March 20, 2018 be approved as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

F. ROUND TABLE

Araina – pleased that the vegetable gardens at Pakenham School are raised and easy to access.

Betty – asked for update on 5 year plan and any outstanding items; suggested titles in corporate communications should not be in all caps, difficult to read.

Jill - Gemmill Park Grand Opening is taking place on June 16th at 12:00 pm.

G. REPORTS

None

H. INFORMATION / CORRESPONDENCE

1. Lanark County Media Release April 11, 2018 - County Moving Ahead with Trail Improvements

Received.

I. OTHER/NEW BUSINESS

1. National Access Awareness Week – May 27 to June 2, 2018

Members discussed various activities for the week including: daily “accessibility tips” for locations within the Municipality; posters to be displayed in all municipal facilities; use of remaining magnets from last year as giveaways.

J. MEETING ANNOUNCEMENTS

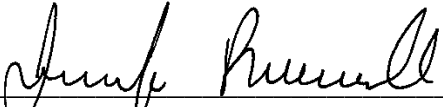
Tuesday, June 19, 2018 at 2:30 p.m.

K. ADJOURNMENT

Moved by Betty Preston
Seconded by Araina Clark
THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 3:59 p.m.



Jennifer Russell, Acting Deputy Clerk