

The Corporation of the Municipality of Mississippi Mills

ACCESSIBILITY ADVISORY COMMITTEE AGENDA

Wednesday, August 21, 2019

3:00 p.m.

Ramsay Room, Municipal Office

- A. APPROVAL OF AGENDA
- B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
- C. DELEGATIONS / PRESENTATIONS / TOURS
- D. APPROVAL OF MINUTES – dated June 18, 2019 Pages 2-3
- E. BUSINESS ARISING OUT OF MINUTES
 - 1. Accessible Apps Page 4
 - 2. Multi-Year Accessibility Plan Outline Pages 5-6
- F. ROUND TABLE
- G. REPORTS
- H. INFORMATION / CORRESPONDENCE - None
- I. OTHER / NEW BUSINESS - None
- J. MEETING ANNOUNCEMENTS
September 18, 2019 at 3:00 p.m.
- K. ADJOURNMENT

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Wednesday, June 19, 2019 at 3:00 p.m.** at the Municipal Office.

PRESENT:

Committee: Councillor Cynthia Guerard
Araina Clark
Betty Preston
Claire Marson
Jim Lowry
Kristen Cavanagh-Ray
Paul Crozier

Staff/Others: Jeanne Harfield, Deputy Clerk

Regrets: Myrna Blair

Chairperson Betty Preston called the meeting to order at 3:10 p.m.

A. APPROVAL OF AGENDA

Moved by Kristen Cavanagh-Ray
Seconded by Claire Marson
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS / PRESENTATIONS / TOURS

None

D. APPROVAL OF MINUTES

Moved by Kristen Cavanagh-Ray
Seconded by Claire Marson
THAT the minutes dated May 15, 2019 be approved as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

F. ROUND TABLE

Claire – Follow-up on the success of the National Access Awareness week and what worked and what can be improved on

Paul – Promoting and identifying accessible businesses possible apps such as Access Now

Councillor Guerard – Lanark Transportation Pilot Project, AAC to help with promotion and distribution of information

G. REPORTS

None

H. INFORMATION / CORRESPONDENCE

1. Notice of Webinar for Municipal AACs

The committee decided to register themselves for the webinar with exception to Jim Lowry who will view the webinar on July 4th at the Municipal Office. Webinar materials will be distributed to Committee members once available.

I. OTHER/NEW BUSINESS

1. Multi-year Accessibility Plan (2015-2019)

The Committee discussed the Multi-year Accessibility Plan and working in conjunction with the Municipal strategic plan. Staff will bring forward an outline to an upcoming AAC meeting.

2. Guidelines to writing multi-year plan

This item was not discussed in detail but will help with the drafting of the Multi-year plan.

3. Advisory Committee Training

The Deputy Clerk reviewed the Advisory Committee Training with committee members which included: their role and responsibility, policies and procedures, and provincial requirements.

J. MEETING ANNOUNCEMENTS

August 21, 2019 @ 3:00pm

K. ADJOURNMENT

Moved by Paul Crozier
Seconded by Araina Clark
THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 4:10 p.m.

Jeanne Harfield, Deputy Clerk
Recording Secretary

MEMORANDUM

To: Accessibility Advisory Committee
From: Jeanne Harfield, Acting Clerk
Date: August 21, 2019
Re: **Accessibility Apps**

Following the June 19th AAC meeting members discussed the option to promote certain accessibility apps. Based on initial research there are two identified apps that address the needs highlighted by members:

- 1- Access Now
- 2- WheelMap

Both Access Now and WheelMap use maps to identify barrier-free locations as well as those that have barriers. The idea is that users would update information and that businesses would make an effort to go from “red – barriers” to “green – no barriers”. Based on initial review and testing of the apps, WheelMap appears to be more user friendly and easier to navigate.

The Committee may wish to select one app to update information about accessible locations/businesses in the municipality. In both apps, there is very limited information about accessible places in Mississippi Mills.

MEMORANDUM

To: Accessibility Advisory Committee
From: Jeanne Harfield, Acting Clerk
Date: August 21, 2019
Re: **5 year Accessibility Plan - Outline**

The AODA requires that any municipality with a population of 10,000 or greater have an Accessibility Advisory Committee as well as develop annual and multi-year plans. The existing 2015-2019 is coming to an end and a new multi-year plan needs to be adopted by Council prior to 2020.

The following is a proposed outline for the 2020-2025 plan:

1. Introduction

- a. About Mississippi Mills – outline demographics, population, Council makeup, etc.
- b. Relevant Legislation – brief summary of AODA requirements, Integrated Accessibility Standards Regulation, Ontario Building Code.
- c. About the Accessibility Advisory Committee – mandate of the committee, what they do, membership, etc.

2. Key Focus Areas:

There are five key areas that have clear AODA requirements:

- a. Customer Service
- b. Information and Communications
- c. Employment
- d. Transportation
- e. Public Spaces

This section will touch on what the municipality has done and goals for the 2020-2025 plan. It will be organized by key area.

The only area that does not fully apply to Mississippi Mills is transportation as Mississippi Mills does not have a transit system (ex. OC Transpo). Most

of the AODA requirements relate to the operation of public transportation systems.

3. Accessibility Moving Forward

In this section we can highlight areas outside of the AODA mandate that the municipality may wish to action. Some examples could be:

- Accessibility survey (ask the public for feedback on plan and identify issues and barriers)
- Identify groups in Mississippi Mills or neighbouring AACs to promote accessibility in the area
- Creating an accessibility fund- the AAC would identify accessibility projects to Council on an annual basis for approval, this could be installing automatic door openers at municipal buildings, adding accessible features to parks, reducing barriers identified in the annual report.