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MINUTES 008

MEETING:	Gemmill Park Construction Meeting – Drainage / Winterization of Splash Pad
PROJECT NAME:	Gemmill Park Design
PROJECT NO.	16611-2
LOCATION	3131 Old Perth Road, Almonte, ON
DATE:	August 22, 2017
TIME	1:05 pm - 1:45 pm

	NAME	REP	EMAIL	PHONE
PRESENT	Amanda Pulker-Mok, Councillor	MM	apulkermok@mississippimills.ca	
PRESENT	Jane Torrance, Councillor	MM	jtorrance@mississippimills.ca	
PRESENT	Paul Watters, Councillor	MM	pwatters@mississippimills.ca	
PRESENT	Shaun McLaughlin, Mayor	MM	smclaughlin@mississippimills.ca	
PRESENT	Diane Smithson, CAO	MM	dsmithson@mississippimills.ca	
PRESENT	Calvin Murphy, Recreation Manager	MM	cmurphy@mississippimills.ca	613-256-1077 ext. 24
PRESENT	Guy Bourgon, Director of Public Works	MM	gbourgon@mississippimills.ca	
PRESENT VIA TELEPHONE	Ric Carreon, Senior Landscape Architect (Lashley + Associates)	L+A	rcarreon@lashleyla.com	613-233-8579
PRESENT VIA TELEPHONE	Amelia Kebbel, Landscape Architect (Lashley + Associates)	L+A	akebbel@lashleyla.com	613-233-8579



The below is considered a complete and accurate account of the proceedings; please notify Amelia Kebbel (Lashley + Associates) within 48hrs of any errors or omissions. Distribution: Calvin Murphy, Diane Smithson. File# 16611-2.

ITEM	DESCRIPTION	ACTION BY	STATUS	
1.0	Discussion of Drainage / Winterizing for Splash Pad			
	<p>1.1 GB stated the Municipality's concerns with the amount of effort required and potential risk associated with the manual line blow-out system that is in place for the splash pad. GB informed that a chamber system would be beneficial for ease of winterizing and is the Municipality's preferred method.</p> <p>The Municipality understands that the implementation of this system during construction would increase the project delay by one month and could cost in the order of \$20,000.00.</p> <p>L+A to get information from the splash pad manufacturer on the system and obtain accurate pricing from Fuller. Fuller's original estimate for this system when first discussed came in at \$10,727.05 (July 17, 2017). L+A to advise on a third party contractor cost for winterizing the splash pad.</p>	L+A/MM	Open	
	1.1.1	Moved by J. Torrance.		
	1.1.2	<p>Seconded by S. McLaughlin</p> <p>That C. Murphy be given authorization to approve a change order for the implementation of a splash pad valve box / chamber if needed based on new information obtained on this date for the same, up to the amount of \$20,000.00.</p>	Carried	
2.0	Skate Park Deficiency Correction			
	2.1	L+A to instruct Fuller to proceed with the correction of the hairline fracture deficiencies in the concrete skate park.	L+A / Fuller	Open